

DATE: March 5, 2026

TO: Library Board, Pima County Public Library
Pima County Board of Supervisors
Pima County Administration
Friends of the Pima County Public Library, Board of Directors
Friends of the Arivaca Library, Board of Directors
Friends of the Esmond Station Library, Board of Directors
Friends of the Kirk-Bear Canyon Library, Board of Directors
Friends of the Oro Valley Public Library, Board of Directors
Friends of the Pima-Green Valley Library, Board of Directors
Pima Library Foundation, Board of Directors

FROM: Tess Mayer, County Library
Finance and Facilities

SUBJECT: Facilities and Finance – February 2026

Facilities – Sharla Ronstadt, Library Services Manager

Since July 1, 2025, the Library Facilities team has received 1,794 service requests, in addition to the 176 transferred from FY25 and not completed, totaling 2,208. These service requests come from branches and library units for various facilities-related work, involving over seven entities that help oversee our locations' facilities' needs (Pima County, City of Tucson, South Tucson, TUSD, and other property management companies). As of February 23, 2026, there have been 1,991 completed or canceled since July, indicating a 90% completion rate for this fiscal year so far. The Facilities Team is continuing to work on projects and clarify processes, in addition to managing our day-to-day facilities requests. Currently, two branches are closed for expansion renovations, with a third, the Wheeler Taft Abbett Sr Library, closed for a short four-month period for flooring and furniture replacements and other updates scheduled to re-open on March 16th, 2026. Please see the detailed notes below for more information on each closure and the associated renovation or project work at these locations. Some of our other smaller projects, with the Renovations and Interiors department, do not require library closure and focus more on painting, updating furniture and workstations, and equipment and infrastructure. We continue to work with the Facilities department to address larger maintenance projects, including parking lots, HVAC, boilers, and roofs, as per their recommendations. As of this month, facilities have completed three parking lot maintenance projects, with six locations still pending completion. In addition, we have one location with work pending on compressor replacements and one location with work pending on roof replacement. Five locations have been addressed this fiscal year with work on HVAC and boilers. We are also working to upgrade flagpoles and Fire Department Knox Boxes.

Facilities Projects

Richard Elías-Mission Library – CLOSED for Expansion- Construction is ongoing. We closed this location to the public on March 8, 2024, with an estimated date to reopen scheduled for Spring 2026. In the interim service will be provided by locations around the area at; Valencia Library, Southwest Library, El Rio Library, and supplemented with community outreach and Bookmobile visits. We are scheduled to start placement of furniture and collections this month and are working with Facilities to complete installation of various equipment and are starting to prepare staff assignments.

Himmel Park Library –Closed for Expansion- The expansion project is in the contractor phase with the contractor having taken over the building. The proposed construction will result in the transfer of building

ownership from the City of Tucson to Pima County and will add approximately 3,500-5,000 square feet to the current footprint. This location is tentatively scheduled to be under construction for 1-1.5 years. In the interim service will be provided by locations around the area at Martha Cooper Library, Joel D. Valdez Main Library, and Woods Memorial Library.

Wheeler Taft Abbott Sr. Library – Closed from November 20, 2025- Sunday March 15, 2026. Re-open to public on Monday March 16, 2026. This short 4-month closure will be scheduled to replace carpeting and old furniture in public and staff areas. Designs and quotes have been approved, and bids completed. We are scheduling tasks to prepare for this short closing. Wednesday November 19th, 2025, will be the last day open for the public and while this location is closed customers will be directed to other libraries in the area for services during this short closure.

Finance – Kristin Powell, Administrative Services Manager

So far in February, the Accounting Office has received 50 Purchase Requests from staff and created more than 60 Purchase Orders. At the end of January, Danielle Martinez and Kristin Powell once again served as instructors for an Accounting/Cash Handling training session for new PCPL employees. We are in the evaluation stage of our RFP seeking a new contract (User Traffic Data Platform.) Our staff is looking forward to welcoming our new Deputy Director!

Grants, Gifts & Admin. – Beth Matthias-Loghry, Library Services Manager

Service Updates: Library Presenter Website: [Library Presenter Website](#): PCPL is officially open for proposals through March 17, 2026. We have successfully updated and reopened our Library Presenter solicitation process.

Strategic Initiatives: JDC Digital Access Project: We are in the initial stages of a long-term goal to provide hands-on access to library digital resources for youth at the Juvenile Detention Center (JDC). This initiative addresses a critical gap so youth can access secure, fee-free access to digital content in the library space and where necessary on a secure tablet.

Project Components: Secure Access: Implementing in-library kiosks and a handful of circulating tablets specifically for non-English speakers and youth falling under ADA protections. Library and Pima County IT experts will help us to explore the Nucleos/iT1 AchieveDXP platform. Unlike proprietary, fee-based systems that are typical in carceral environment, this platform would operate on chosen hardware and provides the "corrections-grade" filtering and activity tracking required by the Court.

Current Status & Next Steps: The project is currently in the investigatory phase. We are looping in IT stakeholders from the Library, County, and Superior Court to address network and security requirements. Next steps include completing a criticality questionnaire and a background case for a sole-source request to ensure we have the best tool for this specific carceral environment.

Community Engagement: Southwest Books of the Year (49th Edition)

I'm here to announce the release of the **2026 Southwest Books of the Year**, marking nearly half a century of honoring regional literature.

- Now Available: The publication reviews are online and available in physical format at all PCPL locations and in distribution across the state.
- Top Picks: This year's selections feature distinguished works such as *Louis Carlos Bernal: Monografía* and *Every Sound Is Not a Wolf* by Alberto Ríos.
- Tucson Festival of Books: PCPL will host panels featuring selected authors—including Evanthia Bromiley and Ann Hedlund—at the upcoming festival on March 14 and 15.

Human Resources – Vanessa Valencia, Administrative Services Manager
Human Resource Update Content from February 20, 2026

Job Entry Date	Job Title	# Of Candidates
02/08/2026	Librarian I	1
02/08/2026	Librarian II	1
02/08/2026	Library Page	3
02/08/2026	Part Time Librarian	1
02/08/2026	PR Library Associate	3

VACANCY SUMMARY		
COUNT	TITLE	STATUS
1	1080 - Deputy Director Library	Recruitment In Process
2	5287 - Librarian III	Recruitment In Process
2	5481 - Librarian II	Pending
1	5575 - Training and Education Coordinator I - Department	Recruitment In Process
4	5654 - Librarian I	Recruitment In Process
1	5754 - Administrative Specialist I	Pending
4	5697 - Librarian	Recruitment In Process
1	5739 - Library Technical Assistant Supervisor	Recruitment In Process
8	5824 - Library Associate	Recruitment In Process
2	5914 - Library Technical Assistant	Pending

Security**February 2026 Incidents**

Location	Incidents	New Suspensions	Special Duty Officer assisted?	Called Police (911)?	Called EMT?
Administration - 4th Floor	0	0	0	0	0
Caviglia-Arivaca Library	0	0	0	0	0
Dewhirst-Catalina Library	0	0	0	0	0
Dusenberry-River Library	1	0	0	0	0
Eckstrom-Columbus Library	14	6	2	0	0
El Rio Library	1	0	0	0	0
Flowing Wells Library	3	5	0	0	0
Frank De La Cruz-El Pueblo Li	0	0	0	0	0
Himmel Park Library	0	0	0	0	0
Joel Valdez Main Library	8	4	1	0	0
Joyner-Green Valley Library	0	0	0	0	0
Kirk-Bear Canyon Library	0	0	0	0	0
Martha Cooper Library	5	2	0	0	0
Miller-Golf Links Library	1	1	0	0	0
Murphy-Wilmot Library	6	0	0	0	0
Nanini Library	0	0	0	0	0
Oro Valley Library	0	0	0	0	0
Quincie Douglas Library	0	0	0	0	0
Richard Elias-Mission Library	0	0	0	0	0
Sahuarita Library	1	1	0	0	0
Salazar-Ajo Library	0	0	0	0	0
Sam Lena-South Tucson Libra	4	0	0	1	0
Santa Rosa Library	7	4	0	0	0
Southwest Library	0	0	0	0	0
Valencia Library	2	0	2	0	1
W. Anne Gibson-Esmond Stat	0	0	0	0	0
Wheeler Taft Abbett Library	0	0	0	0	0
Woods Memorial Library	4	3	4	0	0
Total	57	26	9	1	1

