

**NOTICE OF MEETING/AGENDA**  
**PIMA COUNTY PUBLIC LIBRARY ADVISORY BOARD**

**April 3, 2025**  
**Joel D. Valdez Main, 4<sup>th</sup> Floor Boardroom**  
**101 N. Stone Ave, Tucson, AZ 85701**

Pursuant to A.R.S. §38-431.02, notice is hereby given that the Library Advisory Board will hold a meeting open to the public on above date from 4:00 p.m. – 5:30 p.m. Boardroom will be open to the public at 3:45 p.m.

Individuals wishing to participate remotely may listen to meeting by calling +1 (602) 649-0382 and entering Conference ID: **197 232 566#**. For Call to the Public agenda item, remote participants wishing to speak must register with the Library by calling (520) 594-5602 by no later than 5:00 p.m. on the day before the meeting. When your name is called, you will have 3 minutes to speak. The public may also forward any comments for review by the commission to [Library.Board@pima.gov](mailto:Library.Board@pima.gov).

1. Call to Order, Pledge of Allegiance, Land Acknowledgement Statement
2. Call to the Public (Speakers are limited to 3 minutes)
3. Approval of Minutes for March 6, 2025
4. Introductions
5. Summary of current events by Library Board Members. No discussion or actions will be taken regarding the reports.
6. Friends Groups and Library Foundation reports on events and fundraising activities on behalf of the Pima County Public Library
7. New Business:
  - A. PCPL Special Collections – Kate DeMeester-Lane, Casey Short & Perri Pyle
  - B. Staffing Update and Hours Planning – Em DeMeester-Lane
8. Unfinished Business:
  - A. Downtown Library Discussion Continued – Project Design and Construction & Library Team
  - B. Preliminary Survey Results – Amber Mathewson
9. Library Reports
  - A. Holly Schaffer, Community Relations Manager/Reneé Bibby, Library Services Manager - Report about communications and publicity for the library.
  - B. Marissa Alcorta, Deputy Director of Community Engagement - Report on outreach, partnerships, and initiatives, followed by possible discussion.
  - C. Em DeMeester-Lane, Deputy Director of Public Services/Customer Experience – Report about branch activities, and monthly statistics, followed by possible discussion.
  - D. Anthony Batchelder, Deputy Director of Finance and Facilities – Report about financials, facilities, HR, safety and security, and other library-related projects followed by possible discussion.
  - E. Amber Mathewson, Library Director - Report on state of the library, programs, services and other library-related projects, followed by possible discussion.
10. Adjournment

*Dated this 31st day of March 2025*

*Pima County Public Library Advisory Board*

**People with a disability may request reasonable accommodation by contacting Laura Lopez at (520) 594-5602. Request should be made at least 48 hours before the scheduled meeting to allow time to arrange the accommodation.**