
DATE: December 5, 2024

TO: Library Board, Pima County Public Library
Pima County Board of Supervisors
Pima County Administration
Friends of the Pima County Public Library, Board of Directors
Friends of the Arivaca Library, Board of Directors
Friends of the Esmond Station Library, Board of Directors
Friends of the Kirk-Bear Canyon Library, Board of Directors
Friends of the Oro Valley Public Library, Board of Directors
Friends of the Pima-Green Valley Library, Board of Directors
Pima Library Foundation, Board of Directors

FROM: Amber D. Mathewson
Library Director

SUBJECT: Director and Support Services Report – November 2024

This is a time of much change for the Library District. By the time of this meeting, we will have all **three** Deputy Director's in their new roles. Marissa Alcorta for Community Engagement; Em DeMeester-Lane for Public Service/Customer Experience; and Anthony Batchelder for Finance, Facilities and HR. Having these three positions filled is critical for facilitating progress moving forward. Building strength within our organizational leadership pipeline is a priority for the foreseeable future.

The first community survey is expected to debut in January to begin our process of community engagement in planning for the future of libraries in Pima County.

Our focus in the past three months has been filling vacancies and ensuring that library hours are covered.

Donations for FY 2024-2025:				
7/2/2024	Friends of the Oro Valley Library	\$	18,070.65	Books and Jewelry Sales
7/2/2024	Friends of the Oro Valley Library	\$	6,413.26	April Sales
7/2/2024	Friends of the Oro Valley Library	\$	6,146.75	May Sales
7/23/2024	United Spiritualist Church of Mankind	\$	40.00	General Donation
7/23/2024	Friends of the Green Valley Library	\$	6,250.00	2 nd Qtr. Payment
7/23/2024	Friends of the Oro Valley Library	\$	6,041.41	Book Sales
7/23/2024	Friends of the Kirk Bear Canyon Library	\$	1,962.81	3 rd Qtr. Donation
7/26/2024	Susan Nimue	\$	10.00	General Donation
8/6/2024	Philip Supina	\$	500.00	DVD request
8/20/2024	Friends of the Green Valley Library	\$	3,000.00	Green Valley Library 50th Anniversary
8/30/2024	Eric & Shirley Gale	\$	305.00	In Memory of Lila Warner - Book Plates
9/12/2024	Anonymous	\$	20.00	General donation
9/20/2024	Pat A Wernes	\$	20.00	General donation
9/24/2024	Joanne Gilbert	\$	300.00	Print books by Robert Carr and Sharon Sala
10/4/2024	Jorge Gerbracht	\$	18.00	General donation
9/27/2024	Sahuarita Water Co. LLC	\$	668.81	Refund for over-payment
9/26/2024	Glenn W Hitz	\$	200.00	General donation
10/17/2024	Robert Pew	\$	100.00	For Ajo Library
10/18/2024	Christine A. Maglott	\$	50.00	Green Valley
10/24/2024	Friends of Bear Canyon Library	\$	2,500.00	Bear Canyon Friends
10/25/2024	Leland Powell	\$	60.00	General Donation
10/28/2024	Friends of PCPL	\$	60,000.00	System-wide donation
11/1/2024	Friends of the Green Valley Library	\$	6,250.00	3 rd Qtr. Donation
11/7/2024	Marcia Joan Johnson	\$	20.00	Library Fund
11/15/2024	Marco T. Canach	\$	40.00	Woods Library - Thanks to Woods staff
Total		\$	118,986.69	

Pay Pal Donations FY 24-25					
Date	Name	Gross	Fee	Net	
7/6/2024	Steven Pack	\$ 5.00	\$ (0.63)	\$ 4.37	
7/8/2024	Ian Moore	\$ 200.00	\$ (6.27)	\$ 193.73	Bookplate requested - "In Memory of Shirley Ann
7/13/2024	Mikaela Bell	\$ 5.00	\$ (0.63)	\$ 4.37	
7/13/2024	Angela Mitchell	\$ 100.00	\$ (3.38)	\$ 96.62	
7/14/2024	Natalie Vozely	\$ 50.00	\$ (1.94)	\$ 48.06	Bookplate requested - In Memory of Shirley Ann Hinton
7/14/2024	Laurel Gerber	\$ 100.00	\$ (3.38)	\$ 96.62	Bookplate requested - In Memory of Shirley Ann
8/6/2024	Steven Pack	\$ 5.00	\$ (0.63)	\$ 4.37	
8/13/2024	Mikaela Bell	\$ 5.00	\$ (0.63)	\$ 4.37	
8/28/2024	Kathryn McElhannon	\$ 25.00	\$ (1.21)	\$ 23.79	
9/6/2024	Steven Pack	\$ 5.00	\$ (0.63)	\$ 4.37	
9/13/2024	Mikaela Bell	\$ 5.00	\$ (0.63)	\$ 4.37	
9/22/2024	Mikaela Bell	\$ 10.00	\$ (0.78)	\$ 9.22	
10/6/2024	Steven Pack	\$ 5.00	\$ (0.63)	\$ 4.37	
10/6/2024	David Emme	\$ 100.00	\$ (3.38)	\$ 96.62	
10/22/2024	Mikaela Bell	\$ 10.00	\$ (0.78)	\$ 9.22	
11/6/2024	Steven Pack	\$ 5.00	\$ (0.63)	\$ 4.37	
TOTAL:		\$635.00	(\$26.16)	\$608.84	

Unexpected Library Closures

10/3/2024	Santa Rosa	No Electricity	Less than half Day	closing early at 4pm
10/11/2024	Salazar- Ajo	Not enough staffing	Extended Period	Ongoing day 1-2pm
10/16/2024	Southwest	Not enough staffing	Lunch 1 hr	
10/17/2024	Southwest	Not enough staffing	Lunch 1 hr	
10/18/2024	Southwest	Not enough staffing	Lunch 1 hr	
10/22/2024	Frank De La Cruz- El Pueblo	Not enough staffing	Lunch 1 hr	
10/24/2024	Frank De La Cruz- El Pueblo	Not enough staffing	Lunch 1 hr	
10/28/2024	Santa Rosa	No Electricity	Full Day	
10/31/2024	Frank De La Cruz- El Pueblo	Not enough staffing	Partial Day	Delayed opening
11/1/2024	Southwest	Not enough staffing	Lunch 1 hr	
11/5/2024	Southwest	Not enough staffing	Lunch 1 hr	
11/12/2024	Cavigila-Arivaca	Not enough staffing	Lunch 1 hr	
11/14/2024	Southwest	Not enough staffing	Lunch 1 hr	
11/15/2024	Southwest	Not enough staffing	Lunch 1 hr	
11/19/2024	Cavigila-Arivaca	Not enough staffing	Lunch 1 hr	