

**DATE:** April 4, 2024

**TO:** Library Board, Pima County Public Library

Pima County Board of Supervisors  
Pima County Administration  
Friends of the Pima County Public Library, Board of Directors  
Friends of the Arivaca Library, Board of Directors  
Friends of the Esmond Station Library, Board of Directors  
Friends of the Kirk-Bear Canyon Library, Board of Directors  
Friends of the Oro Valley Public Library, Board of Directors  
Friends of the Pima-Green Valley Library, Board of Directors  
Pima Library Foundation, Board of Directors

**FROM:** Amber D. Mathewson  
Library Director

**SUBJECT: Director and Support Services Report – March 2024**

**Library Updates:**

Vacant Positions – 40  
Ajo Library – two positions in progress  
Facilities and Accounting – in progress  
Librarian I next for recruitment  
HR positions x2 next for recruitment

**Advisory Board Retreat:**

A Save the date has gone out to the Friends and Foundation for May 4<sup>th</sup> – 9:00 am -2:00 pm tentative at the Joel D. Valdez Main Library.

**Library Leadership Planning Retreat:**

The Library Leadership has met several times since January with a full day retreat on March 15<sup>th</sup> to use Futures Planning to work toward library futures. This work in conjunction with a full analysis of facilities, services, staffing and community engagement will help us to create a plan for the coming years. These topics will also be included in the Advisory Board Retreat.

**Welcoming Laura Lopez:**

I am thrilled to welcome Laura Lopez as my assistant!

**Support Services** – Kate DeMeester-Lane, Library Services Manager

I had the opportunity to present at the Arizona Public Health Association Annual Conference: Addressing Arizona’s Opioid Crisis in Phoenix, about the Library partnership with the Health Department to distribute Narcan and fentanyl test strips from our Library locations. This was a chance to speak to other health services providers about the best ways to approach potential library partners, and some of our most important lessons learned.

I also taught three Intellectual Freedom sessions this month, two for our internal Service U training for new employees and one REFUEL session for anyone at PCPL who would like to brush up on their knowledge and understanding. The issues surrounding Intellectual Freedom,

privacy and access to materials are both complex and fascinating. I always enjoy the chance to talk with our staff about our shared professional foundations.

### Collection Development/Technical Services – Victoria Salajko, Librarian III

Our Collection Development Office (CDO) received a donation in memory of Joan Belzer, a librarian and library lover. The donation will be used to purchase books for the library's collection.

CDO has also begun a project to streamline our working relationship with the library's affinity teams. Right now, CDO's relationship with affinity teams is dependent on the curiosity and motivation of individual members of the various teams. We want to grow our connections from individual ones initiated by curious staff to broaden working relationships with each team as a whole. We believe that cultivating partnerships with the affinity teams will help us more effectively achieve our mission for the collection. The team is currently drafting a guide that will include information on how to suggest titles, frequently asked questions about CDO, and our commitment to partnering with our colleagues to improve the collection. CDO plans to meet with library affinity teams to share the guide in the upcoming months.

#### **Donations for FY 23/24:**

|          |   |           |   |
|----------|---|-----------|---|
| 7/5/23   | <i>Friends of Oro Valley</i>                | 3,916.64  | Book Sales  |
| 7/5/23   | <i>Friends of Pima County</i>               | 60,000.00 | Friends of Pima County Donation                                   |
| 7/5/23   | Anonymous<br><i>Friends of Green Valley</i> | 10.00     | Systemwide Donation   |
| 7/10/23  | <i>Library</i><br>Found in Valencia Deposit | 6,250.00  | Quarterly payment for support                                     |
| 7/20/23  | Bag-No Shortage                             | 20.00     | Systemwide Donation   |
| 7/25/23  | <i>Friends of Oro Valley</i>                | 5,587.85  | Book Sales  |
| 8/3/23   | Everlove & Associates                       | 100.00    | In Memory of Bob Novak gift plates- books on westerns or aircraft |
| 8/4/23   | Christina                                   | 20.00     | Oro Valey Donation  |
| 8/10/23  | <i>Friends of BCN</i>                       | 347.96    | Third Quarter Donation  |
| 8/18/23  | <i>Friends of Pima County</i>               | 4,900.01  | Bill Payment  |
| 9/6/23   | Anonymous                                   | 250.00    | Career Online High School   |
| 9/15/23  | Meridith Little                             | 10.00     | Support Libraries   |
| 9/19/23  | Carol Darrow<br>Fay C Burdick Revocable     | 25.00     | In the memory of Yervand Mathevosian                              |
| 10/3/23  | Trust                                       | 1,000.00  | Himmel Park Library   |
| 10/3/23  | Melinda Diaz                                | 500.00    | Sahuarita Public Library  |
| 10/10/23 | <i>Friends of the GVV Library</i>           | 6,250.00  | 3rd quarterly payment   |
| 10/10/23 | <i>Friends of the BCN Library</i>           | 512.07    | Fiscal 4th quarter donation (July 1 - September 30, 2023)         |
| 10/25/23 | <i>Friends of the ORO Library</i>           | 5,471.29  | Book Sales  |
| 10/25/23 | <i>Friends of the ORO Library</i>           | 5,676.34  | Book Sales  |
| 11/1/23  | Anonymous                                   | 5.00      | Systemwide donation   |
| 11/1/23  | John Denker                                 | 60.00     | Systemwide Donation/RIV   |
| 11/9/23  | Joanne Gilbert                              | 200.00    | Systemwide - For books by Sharon Sala and Robyn Carr              |
| 11/9/23  | Nancy Ray                                   | 1,000.00  | Systemwide - Nanini Public Library                                |
| 11/14/23 | <i>Friends of the ORO Library</i>           | 6,271.62  | Book Sales  |
| 11/22/23 | William & Nancy Forester                    | 35.00     | In Memory of Richard Reilly- For Books on Film or DVDs            |
| 11/28/23 | Aidan Ingold                                | 10.00     | For Library   |
| 12/6/23  | <i>Friends of the ORO Library</i>           | 6,151.18  | Book Sales  |

|             |   |                          |   |
|-------------|---|--------------------------|---|
| 12/6/23     | Eduwiges Soto<br>Community Foundation for   | 370.00                   | Joseph M Moynahan Memorial gift                                   |
| 12/15/23    | Southern Arizona  | 20,000.00                | Pima County Public Library System for staff development, training |
| 12/19/23    | <i>Friends of PCPL</i>  | 4,900.01                 | Donation  |
| 12/19/23    | <i>Friends of PCPL</i>  | 60,000.00                | Donation  |
| 12/19/23    | Estate of Nina Thaxter  | 24,525.00                | Bequest from the Estate of Nina G. Thaxter                        |
| 12/21/23    | Cary & Karen Kimble   | 50.00                    | Donation in memory of Gizmo the Dog                               |
| 1/2/24      | Gordon Tans   | 100.00                   | Systemwide donation   |
| 1/2/24      | Chaya & Harvey Jurowitz<br>Jack and Rose Van Den                                  | 54.00                    | In memory of Lois Rosenberg .                                     |
| 1/4/23      | Beldt   | 100.00                   | GVY- keep Local Library Open and Operational                      |
| 1/9/24      | Michael and Wendy O'Rourke<br>Maura Robinson and Bradley                          | 100.00                   | Frank De La Cruz collection                                       |
| 1/9/24      | Leach   | 250.00                   | Career online high school   |
| 1/11/24     | Carol P Williams<br><i>Friends of the Oro Valley</i>                              | 10.00                    | Systemwide donation   |
| 1/18/24     | <i>Library</i><br><i>Friends of the Oro Valley</i>                                | 5,599.83                 | Sales- Systemwide Donation  |
| 1/18/24     | <i>Library</i><br><i>Community Foundation of</i>                                  | 9,215.24                 | Sales- Systemwide Donation  |
| 1/25/24     | <i>Southern Arizona</i>   | 5,000.00                 | Book fair donation  |
| 1/25/24     | Martha Wheeland   | 50.00                    | Systemwide donation   |
| 1/26/24     | Francis P Lavigne<br><i>Friends of the Bear Canyon</i>                            | 25.00                    | Systemwide donation   |
| 1/30/24     | <i>Library</i><br><i>Friends of the Green Valley</i>                              | 447.22                   | Fiscal First Quarter donation, Oct-Dec 2023                       |
| 2/5/24      | <i>Library</i>  | 6,250.00                 | Quarterly payment   |
| 2/15/24     | Robert Ellison  | 20.00                    | For Copies and Assistance Given (at COL)                          |
| 2/22/24     | Nanci Gran<br><i>Friends of the Oro Valley</i>                                    | 300.00                   | In memory of Joni Belzer  |
| 2/29/24     | <i>Library</i><br><i>Friends of the Oro Valley</i>                                | 6,912.98                 | Book Sales  |
| 2/29/24     | <i>Library</i>  | 7,122.54                 | Book Sales  |
| 3/1/24      | Rev. Kim Pflueger<br><i>Friends of the W Anne</i><br><i>Gibson-Esmond Station</i> | 40.00                    | Oro Valey Donation  |
| 3/1/24      | <i>Library</i>  | 903.26                   | WAGESL- EDS   |
| 3/7/24      | Amy Elliot  | 100.00                   | Systemwide donation   |
| 3/7/24      | Jon and Ellyn Ostrow<br><i>Friends of the Oro Valley</i>                          | 25.00                    | In Memory of Joan Betzer  |
| 3/12/24     | <i>Library</i>  | 7,111.71                 | Book Sales  |
| 3/15/24     | Robert Sankty   | 40.00                    | In Honor of Greye A Passarelli- Order Hardback Fiction Book       |
| 3/19/24     | <i>Friends of PCPL</i>  | 60,000.00                |   |
|             |   | <b><u>334,201.75</u></b> |   |
| 7/23 – 3/24 | Paypal donations  | <b><u>4,857.90</u></b>   |   |
|             | Total   | <b><u>339,059.65</u></b> |   |