
DATE: September 7, 2023

TO: Library Board, Pima County Public Library
Board of Directors, Friends of the Pima County Public Library
Board of Directors, Friends of the Pima-Green Valley Library
Board of Directors, Friends of the Kirk-Bear Canyon Library
Board of Directors, Friends of the Arivaca Library
Board of Directors, Friends of the Oro Valley Public Library
Pima County Public Library Foundation Board

FROM: Michelle Simon
Deputy Director, Support Services

SUBJECT: Support Services – July, 2023

Library Service Manager Reports

Finance and Facilities – Sharla Ronstadt, Library Services Manager

In Finance, the accounting staff conducted two Accounting Library site visits in July at Wheeler Taft Abbett Sr Library and Joyner-Green Valley Library. This month we primarily focused on Fiscal Year End mandatory processes and reporting and setting up processes for the new fiscal year. We conducted interviews to fill vacancies and continue to cross-train staff in this department so we may support each other when staff are out and are preparing to complete end-of-the-fiscal-year tasks. I also attended Library Service Manager meetings with managers to answer questions, updated Intranet Knowledge Base articles, and completed additional training in accounting processes.

In Facilities, we started submitting facilities requests based on the annual furniture and facilities requests approved to move forward. Branch Libraries are to update FEAPs by the end of the month, so we start the new fiscal year with updated FEAPs. Beginning in July, we started visits for one-on-one consultations with managers on facilities management expectations based on their unique location. We plan at least 2-3 each month to complete these by the end of the fiscal year. In July, we scheduled visits to Woods Memorial Library and Miller Golf Links Library.

Facilities Projects - Ken McDonald, Facilities Administrative Specialist

Martha Cooper Library – On schedule: Expansion construction to last approximately 18 months. Progress reports in the future. When we reopen, the library will be nearly double the size. The 13,554 square foot building will give us more room to offer services to the community. We are expanding the children's space, teen's area, programming rooms, and adding study rooms. We will also have a much larger space for books! You will enjoy our expanded collection and comfortable places to read. The large meeting room will connect to an outdoor, shaded meeting area with a sliding glass wall, allowing for large-scale indoor and outdoor events. Solar panels will provide a shade structure with benches to use Wi-Fi in a shady spot. The grass area out front will be enlarged as well.

Richard Elias - Mission Library: A new front entrance automatic sliding glass door assembly has been installed.

Joyner-Green Valley Library: A new front entrance automatic sliding glass door assembly is scheduled to be installed before the end of June.

Dewhirst-Catalina Library: A new library/mall monument sign has been installed along Oracle Road at the entrance to the strip mall. This was a joint venture between the library and the mall's owner.

FY 2023/2024 Furniture and Facilities Branch Requests – Library Service Managers have reviewed and commented on their respective branches. Support Services staff completed the review and approval process of all branch lists. Facilities service requests have started to be submitted for furniture and Facilities items. Branches will be notified of items that have been approved and submitted.


Support Services – Kate DeMeester-Lane, Library Services Manager

Communications and Systems Office Web Team – Jen Maney, Program Manager

An update on promotions in the catalog



Last month, I reported on a new feature in the catalog that allows us to display content in catalog search results. The feature is designed to enable discovery and increase patron engagement with library-created content.


BiblioCommons is slowly rolling out this feature to more and more library customers each week. When you search the catalog, make sure to scroll through the results to see the promotional "cards" that show up.



This is not a picture book!
by Ruzzier, Sergio


★★★★☆

 Book - 2016 Picture Book Ruzzier Available View details	<div>Place hold</div> <div>For Later</div>
 eBook - 2016 Check out now on Hoopla	<div>For Later</div>




ONLINE RESOURCE
Tumble Book Library: Read-Along Stories, Puzzles, & Games
Kids, parents, and teachers! Reading is fun with animated talking picture books, videos, puzzles and games, and language learning.

[Why am I seeing this?](#)



I Saw a Friend
Vi a un amigo
by Streza, Katrina • Katz, Michele

 eBook - 2017 Check out now on Hoopla	<div>For Later</div>
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Webpage spotlights

In July, PCPL launched a new service that allows customers to check out blood pressure kits. Take a look at the webpage that explains this fantastic new service:

<https://www.library.pima.gov/blood-pressure-kits/>

Do you know how the Library uses your email address? We have opt-in eNewsletters for branches and for our Ignite Business and Grants services, and also opt-out eNewsletters that advertise our collections and services based on a person's library activity. We also send out circulation notices about your account via email. Curious to learn more? Read all about it here:

<https://www.library.pima.gov/how-the-library-uses-your-email-address/>