

DATE: September 7, 2023

TO: Library Board, Pima County Public Library

Pima County Board of Supervisors
Pima County Administration
Friends of the Pima County Public Library, Board of Directors
Friends of the Arivaca Library, Board of Directors
Friends of the Esmond Station Library, Board of Directors
Friends of the Kirk-Bear Canyon Library, Board of Directors
Friends of the Oro Valley Public Library, Board of Directors
Friends of the Pima-Green Valley Library, Board of Directors
Pima Library Foundation, Board of Directors

FROM: Amber D. Mathewson
Library Director

SUBJECT: Director's Report – July - August 2023

Staffing:

Currently 48 vacant positions:

Librarian I – candidates' placement in progress

½ time Librarian – candidates placed

Program Manager: Web team – in progress

Library Updates:

The Ajo Library suffered water damage due to a broken pipe, and the Southwest Library suffered damage due to roof damage sustained in a storm. Both library communities experienced disruption in library services as a result. More facilities-related information can be found in the Support Services Report.

Following the receipt of the \$30.3 million **Middle Mile Grant**, County Administration has created an [Office of Digital Inclusion](#) that will be the new home of the [Connect Pima](#) initiative. Michelle Simon has been named as the lead for this office and will be transitioning from her role as Deputy Director for Support Services. The recruitment for Michelle's replacement will begin soon. Congratulations and well-deserved kudos go to Michelle Simon. This is a very positive step for our community.

Classification and Compensation:

The Pima County Board of Supervisors has accepted the recommendations from the consultants regarding Classification and Compensation for Phase 1 and [Phase 2](#). The major objectives of the study were to create a new job architecture, create a new salary structure and to review market-based pay rates for each position. 26 paygrades were created to encompass more than 1000 job classifications. Phase 1 was to put each employee into a new classification and Phase 2 is to move each employee into their pay range based on time with the county and time within their current position. County Administration and County HR have recognized that time for Library staff members transferring over with the library system from the City of Tucson and Oro Valley that time should be acknowledged and will be addressed very soon.

Report to County Librarians:

Please find the attached report that will be forwarded to the State Library and County Librarians.