PRINTING VIA EMAIL

PIMA COUNTY PUBLIC LIBRARY

1 Connect to Library free WIFI Network: Library-Public Password: pclibrary

2 **OPEN** the email, photo, or document you want to print.

3 **EMAIL** item or forward existing email. When forwarding an email be sure to attach the file.

4 Send email to:

tbs-PCPL-color@ePrintItService.com

Don't forget to include the "it" in the email address! ePrint It Service! Scan the QR code below to send email!

5 Wait for an email confirmation.

Remember to wear your mask while interacting with library staff!

PRINTING VIA THE LIBRARY'S MOBILE PRINT PORTAL

PIMA COUNTY PUBLIC LIBRARY

1 Open your **web browser** and go to:

tinyurl.com/pcplprinting

Currently supported file types:
.pdf, .jpg, .jpeg, .png, .gif, .bmp, .tif, .tiff, .doc, .docx, .ppt, .pptx, .xls, .xlsx, .html, .htm, .txt, .rtf, .pub, .odt, .odp, .ods, .xps

Max File Size:
100 MB

Select File

Drag and drop your files here or

Select File

Any password protected documents cannot be processed.

User Info

REQUIRED: User Name/Card Number

OPTIONAL: Enter email address for receipt of submission

OPTIONAL: Enter phone number for text message receipt

Submit

2 **Select** your document + printing options.

3 The screen will ask for your NAME or library card number. Please enter your NAME into the field.

4 Provide library staff with your name.

Remember to wear your mask while interacting with library staff!