

**DATE:** December 2, 2021

**TO:** Library Board, Pima County Public Library

Pima County Board of Supervisors  
Pima County Administration  
Friends of the Pima County Public Library, Board of Directors  
Friends of the Arivaca Library, Board of Directors  
Friends of the Esmond Station Library, Board of Directors  
Friends of the Kirk-Bear Canyon Library, Board of Directors  
Friends of the Oro Valley Public Library, Board of Directors  
Friends of the Pima-Green Valley Library, Board of Directors  
Pima Library Foundation, Board of Directors

**FROM:** Amber D. Mathewson  
Library Director

**SUBJECT: Director's Report – November, 2021**

**Staffing:**

Accounting Support Specialist-Senior – in process

*To be filled:*

- 8 Librarian II
- 24 Library associates
- 10 Library Technical assistants
- 5 library support staff (Accounting, HR, Tech Services etc.)

**Library Services:**

Due to staffing and the current Covid situation, the plan is to expand days, hours, and services January, 2022 to include:

- Core Programming
- Allowing community use of meeting rooms
- Most libraries return to 6 days per week

**Collaboration with the Health Department:**

Beginning Monday November 15<sup>th</sup>, 14 libraries began to actively distribute the BinaxNOW Covid-19 home self-test kits. One kit per person is allowed.

**Facilities:**

A property has been identified for the South West Library Location  
Continuing the process of transferring the following libraries buildings from the City of Tucson to Pima County – Valdez-Main Library, Valencia Library, Elías- Mission Library and Quincie Douglas Library

**Budget:**

The budget process for FY 22-23 has begun. Library input to Finance starts now until January. Changes may be requested from County Admin in Jan - April. In May departments present to the Board of Supervisors on recommendations for the budget. The Board of Supervisors will tentatively approve in May and then give final adoption in June, pending the setting of the Tax Rate in August. Will plan to present in December to the Library Advisory Board.

**Donations for FY 21/22**

7/13/21	Friends of Oro Valley	65,000.00	
7/13/21	Anonymous	20.00	
7/14/21	Friends of Green Valley	6,250.00	
7/20/21	Anonymous	20.00	
8/13/21	Friends of Green Valley	25,000.00	
8/30/21	Martha H. Pille (Oro Valley Branch)	500.00	In Honor of Bill Broyles
8/30/21	Diane DePaul	45.00	
8/30/21	Nancy Ray	1,500.00	Nanini Library Fund
8/31/21	Anonymous	5.00	Christmas Village display
9/1/21	Shelton Howland	50.00	In Memory of Darlene Goetz
9/1/21	William & Carol Flipiak	30.00	In Memory of Darlene Goetz
9/15/21	Friends of Oro Valley	3,734.22	
9/15/21	August & Dale Johnson	200.00	Library Books
9/15/21	Friends of the Kirk Bear Canyon Library	4,000.00	
10/4/21	Claudia & Kevin Kressing	50.00	In Memory of Darlene Goetz
10/4/21	Carol & James Buchheister	150.00	In Memory of Darlene Goetz
10/6/21	Steven J. Reggentin	25.00	Providing great customer service
10/6/21	Karen Brown	10.00	Systemwide Donation
10/6/21	Jan M. Adamson	150.00	In Memory of Darlene Goetz
10/6/21	Clayton E. Messlet - The Messelt Family Rev Living Trust	25.00	In Memory of Darlene Goetz
10/13/21	Mark & Denise Allen	50.00	In Memory of Darlene Goetz - purchase books and book plates
10/13/21	Mikaela Bell	5.00	
10/13/21	Friends of BCN	500.00	In Memory of Martin Lesny to purchase books and book plates
10/20/21	Gregory L. Palmer	500.00	Systemwide Donation
10/20/21	Friends of the Oro Valley Public Library	4,403.72	Oro Valley Friends Donation
	Janet Blumberg	40.00	AZ Talking Books Library - behalf of Bethia Daughenbaugh
11/02/21	John Henry Rice Jr.	100.00	Systemwide Donation
11/06/21	Stephen Pack	5.00	Pay Pal
11/06/21	Tom Cantrell	500.00	Pay Pal
11/13/21	Mikaela Bell	5.00	Pay Pal
11/13/21	Megan Kirts	100.00	Pay Pal
		<b>112,972.94</b>	