Library Advisory Board Minutes

PIMA COUNTY PUBLIC LIBRARY ADVISORY BOARD MEETING MINUTES

January 9, 2017, 4:00 p.m.

Joel D. Valdez Library, 4th Floor Boardroom, 101 N. Stone Ave, Tucson, Arizona

Present: Nancy Puckett, Nancy Magelli, Nubia Bertsch, Edward Buster, Amanda Castillo, David Ellington, Cheryl Langer, and Joelyn Marlowe

Absent: Annabelle Nuñez and Rebecca Whitmer

Also Present: Amber Mathewson, Karyn Prechtel, Michelle Simon, Jen Maney, Rich DiRusso, Ingrid Trebisky, Helene Woodhams, Vicki Duraine, Jason Grounds and Gerry Loew

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Meeting was called to order at 4:00 p.m. by Nancy Puckett. The Pledge of Allegiance was recited.

2. APPROVAL OF PREVIOUS MEETING'S MINUTES

Edward Buster moved and Joelyn Marlowe seconded approval of the December 5, 2016 minutes. Motion carried.

3. INTRODUCTIONS

Amber introduced Jason Ground and Gerry Loew, from the Pima County Communications Office. Jason explained that a new monthly feature was being planned for their newsletter, featuring Pima County Boards, Commissions and Committees. The Library Advisory Board would be one of the first to be featured.

Ingrid Trebisky, Helene Woodhams and Vicki Duraine were also introduced, and would be presenting later in the meeting.

4. UPDATES

Cheryl Langer updated that the Ajo Friends just finished their bookmark contest. Artwork relating to books was submitted by students, and is judged. Winners will receive an e-reader and their art subsequently made into bookmarks. The actual artwork will be displayed.

Cheryl also shared that the Ajo Friends Author Series has started, and the next event is planned for January 17th.

David Ellington updated that the Friends of the Pima County Library had reroofed both of their buildings. The Friends were able to make their donations to PCPL as expected, despite the capital expenditures. Comparing December 2016 to December 2015, they have noticed that the average price of the books sold has lowered, although they sold more books this year.

Amber Mathewson updated that the Pima Library Foundation would be meeting at the end of this month, and are working on adding more Board members. A new Executive Director has not been hired.
Nancy Puckett announced that the Green Valley Friends would be celebrating their 40th anniversary on January 19th at 1:00 p.m.

5. NEW BUSINESS

A. PRESENTATION ABOUT KIRK-BEAR CANYON LIBRARY AND THE SERVICES AND PROGRAMS PROVIDED:
   Ingrid Trebisky, Branch Manager, Kirk-Bear Canyon Library

Some highlights provided:
- The Kirk-Bear Canyon Library serves the Tanque Verde area, especially families with children. People come down from Mt. Lemmon to use the library.
- They opened in 1991, and expanded in 2005. The expansion increased space from 1100 square feet to 15,000 square feet, allowing for a computer lab, more meeting room space, and a teen area.
- The library was named after James Kirk, who served three terms on the Tucson City Council and was the Pima County Treasurer for eight terms.
- Kirk-Bear Canyon Friends was founded in 1998 and helped with the expansion by raising funds to provide equipment and programming. They have an annual book sale and maintain a book cart in the lobby. They also conduct membership drives and facilitates a book club. They also sponsor art, including the Canyon Cascades sculpture located outside.
- Powering Education: Kirk-Bear Canyon Library puts emphasis on having many Storytimes, special events and crafts for kids, music for kids, and early literacy engagement activities.
- Powering Innovation: Emphasis is put on programs that help people to dream, think and create. The Lego club (75-90 attendees regularly) is a program funded by Kirk-Bear Canyon Library Friends. Creations the kids make get exhibited in the glass display case in the lobby for a month.
- Powering Community: Reaching out to all, including adults with health classes, Tai Chi classes, music series, a poetry circle, plant giveaways, quilters, and knitters. They also have a monthly art display, scheduling artists months in advance.
- They have a Facebook page: https://www.facebook.com/KirkBearCanyon/.

B. UPDATE ON SOUTHWEST BOOKS OF THE YEAR:
   Helene Woodhams & Vicki Duraine

Some highlights provided:
- The 40th edition of Southwest Books of the Year just went out in December. It originally began at the Arizona Daily Star, as a gift buying guide for people who liked the southwest. It is the nation’s only ongoing inventory of everything that is current and contemporary in the literature of the southwest.
- It is produced and published by the Pima County Public Library in partnership with the Friends of the Pima County Public Library, the Arizona Historical Society, and the Arizona Center for the Book. The Arizona Center for the Book funds its distribution to the public, as well as academic and tribal libraries in Arizona.
- It was publicized on KVOI Radio with Bill Buckmaster, and the Arizona Daily Star did a full page spread on it.
- Over 200 titles were reviewed this year. The panelists are all volunteers and are comprised of Helene and Vicki, as well as Christine Wald-Hopkins, Bill Broyles, Bruce
Dinges, and Ann Dickinson. They read all year long, and meet monthly. Books that more than one person likes rise to the surface. When two or more people like the same books, they becomes Top Picks. Each is allowed to pick 8 of their own titles and ten titles become top picks.

- Helene and Vicki summarized the Top Picks.

C. CAPITAL IMPROVEMENT PROJECTS:
Michelle Simon, Deputy Director of Support Services & Amber Mathewson, Interim Library Director

- Since the recent bond projects were not approved, projects will have to be done on a “pay as we go” basis. Amber shared a handout with the projects planned over the next several fiscal years.
- The Flowing Wells Library expansion project is moving forward as anticipated. They are currently working on audio visual equipment planning. Groundbreaking is planned for October.
- Amber is working with a community group (that includes Ed Buster) on planning for the Southeast Library. The infrastructure was underway and the curb and waterlines were in progress last time Amber was there. The design phase will happen after the beginning of the fiscal year, and construction will start in FY 2018/19, with completion in FY 2019/20.
- Pima County recently purchased the Sam Lena-South Tucson Library from the City of South Tucson. The building needs to be redesigned to address how the space should be used and the current lack of visibility of patrons as they enter the building. The plan is have the interior renovation completed next fiscal year.
- A meeting is scheduled with the Sahuarita School District to discuss a potential site for a new Sahuarita Library. The design phase would happen the following fiscal year, after land acquisition.
- There are severe problems with the Salazar-Ajo Library building, and the library is working with the landlord. There was a water leak that caused initial damage, and water remains under the building, wicking up into the adobe brick. The County is working with the landlord, but it may mean looking for another building, although there are not a lot of options for land or buildings in Ajo.
- Finding a new location for the Dusenberry-River Library is scheduled for FY 2019/20. A couple of potential properties have been identified.
- Southwest Library has needed a new location for a while, and the library will look at acquiring land in the future.
- Nancy Magelli remarked that the Pima County’s Community Development Block Grant might be a good grant resource for the Library. Cheryl noted that she applied for one for the Salazar Ajo Library, but was refused because it should have come through the Friends. Michelle added that the library is always looking at various ways to fund projects, including Library Services and Technology Act (LSTA) grants.
- Nancy Magelli asked about using naming rights as an opportunity to raise money. Amber said that naming right opportunities for the Southeast Library were being explored.

D. APPROVE CANCELLATION OF MAY 1, 2017 LIBRARY ADVISORY BOARD MEETING AND APPROVE ADVISORY BOARD, FRIENDS AND FOUNDATION RETREAT DATE, SATURDAY, MAY 6, 2017, AND DISCUSS TOPIC (ACTION ITEM):
Amber Mathewson, Interim Library Director
Edward Buster moved and David Ellington seconded cancellation of May 1, 2017 Library Advisory Board meeting and approved Advisory Board, Friends and Foundation Retreat date, Saturday, May 6, 2017. Motion carried.

- Woods Memorial Library is available on that date. The location usually moves around to take place in each Supervisioral district.
- Nubia Bertsch and Amanda Castillo won’t be able to attend. Edward Buster asked if it was possible for someone to represent them so that information could be shared with the community.
- Friends groups are invited and could represent districts.
- Nancy Magelli suggested involving school district representatives and organizations such as Pima Council on Aging, at the retreat.
- Edward would like to invite members of the Southeast Library Steering Committee including Ethan Hurley from the Vail School District. He anticipates the potential for a new Friends group to arise from the committee.
- Nancy Puckett requested that Nancy Magelli and Amber work together over the next month to bring a more solid topic to the next Board meeting, and if anyone had anything to add to this, to let Amber know.

6. LIBRARY REPORTS

A. LIBRARY DIRECTOR’S REPORT
Amber Mathewson, Interim Library Director, added to and highlighted her written report:

The article about the Geasa-Marana closure went out, and the Library received only a few calls so far.

Amber reported that a flag was incorrectly flown at the Eckstrom-Columbus Library for a brief period of time. Comments from the public through social media and emails were addressed. It was determined that it had been an employee accident and flag handling procedures have been reviewed with staff.

B. PUBLIC SERVICES REPORT
Karyn Prechtel added to and highlighted her written report:

Last month, the Library collected food and other pet necessities for the Pima Animal Care Center (PACC) over a two week period. Over 33 boxes of food and several pet beds were donated, from 13 participating branches.

The second round of Leadership Development training has begun for 20 staff members. It is an intensive six month succession training for future leaders. Consultants Cheryl Gould and Sam McBane Mulford are conducting the training.

Nancy Puckett asked for follow up information concerning two previous Board discussions:
- The first floor bathrooms at the Joel D. Valdez Main Library will be open on a trial basis, per the Board’s request. So far, there have not been many bathroom incidents.
- County Administration was informed about the Sahuarita Library hours remaining the same.

Nancy Magelli asked if the Marana Unified School District was informed about the Geasa-Marana Library closure, and Jen Maney affirmed that they were. Bookmarks were also
printed to be placed in books at check-out. Cheryl Langer asked if the money from the sale would go back to the Library, and Amber responded that it would.

C. SUPPORT SERVICES REPORT
Michelle Simon, Deputy Director:

Jen Maney informed that press releases about the Geasa-Marana Library closure were sent to several different groups today. Bookmarks went out to Wheeler Taft Abbett Sr. and Geasa-Marana libraries. The news was put on the PCPL website and Facebook pages, a recorded message left on the Geasa-Marana phone, and talking points for staff were created. Michelle added that there is a large team working on how to proceed with the actual closure, i.e. discontinuing services to the building, and redistributing the furniture and materials.

Michelle commented that she was excited about the Board’s enthusiasm for wanting to advocate for services the Library provides. The Library has extensive partnerships with many organizations (including United Way, First Things First, Ending Poverty Now, and the Pima County Superintendent’s Office) and can provide the Board with much information for their advocating.

Project Updates:
- After Martin Luther King Jr. Day, the Nanini Library parking lot will be under construction, a process that will take 4-6 weeks. One half will be completed at a time, and traffic will have one way in, and one way out. Water flow issues will also be resolved.
- The Bookmobile is getting carpeted today, the last thing it needed. It will come to a Marana park once a month to provide service to that area. The Library is also working with a local community center in order to do programming for the Marana community.
- The Library is considering a new time and print management system for public computers. A variety of options is getting considered that would allow queue systems or reservations possibilities.
- The security cameras upgrade planning is getting finalized, and security cameras will get upgraded FY 2017/18. Cameras are currently getting installed at the Valencia Library.

7. CALL TO THE AUDIENCE

No comments or discussion.

8. ADJOURNMENT

Joelyn Marlowe moved and Edward Buster seconded adjournment of the meeting. Motion carried and meeting adjourned at 5:27 p.m.

Next Meeting: February 6, 2017, 4:00 p.m. Joel D. Valdez Main Library, 4th Floor Boardroom, 101 N. Stone Ave., Tucson, AZ

Submitted by:
Judy Moses
Special Staff Assistant