

MINUTES OF THE LIBRARY BOARD

April 7, 2014
4:00 p.m.

Pima County Public Library
Joel D. Valdez
101 N. Stone Ave,
Tucson, AZ 85706

MEMBERS PRESENT: Obdúlia González, Shirley Geile, Maureen Lueck, Libby Sullivan, David Ellington, Nancy Puckett, Clarisa Barcelo. Cheryl Langer, Hope Green

ABSENT: Annabelle Nuñez

GUESTS:

STAFF: Executive Director, Melinda Cervantes, Service Managers Jen Maney, Jere Voigt and Bonny Bruce, Deputy Directors Pat Corella and Karyn Prechtel, Branch Manager, Kathy Konecny, Librarian Betsy Langley, Main Manager, Sandra White

1. Call to order and Pledge

Meeting was called to order at 4 p.m. by Obdúlia González and pledge recited.

2. Introductions:

Chairperson, Obdúlia González welcomed new Advisory Board member, Hope Green. Attendees went around the table with introductions.

3. Minutes:

Cheryl Langer motioned to approve the March 3, 2014 minutes. Libby Sullivan seconded motion. Minutes were approved as written.

4. Updates

David Ellington commented that the Tucson Festival of Books was very successful. The remaining books were sold at a book sale, netting \$1200.00. The Friends hired Eric, a part time person to help with the bookstore and keep it open longer and also help with the book carts.

On April 23 the Friends will hold an Appreciation Luncheon for all the volunteers.

5. New Business

A. Valencia Branch Library Update:

Kathy Konecny, Branch Manager, provided a PowerPoint and a short update of the services and programs provided at the branch.

B. Main Library's Planter Project:::

Librarian, Betsy Langley provided an update on the Planter Project at Main Library.

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She brought in a scrapbook and an article highlighting the monthly planter work party to tend and refresh the plants as needed. The program has received a lot of donations of seeds. The Library is looking into tiling the planters to beautify them and add more color and also recruiting new volunteers.

C. Smart Money:

Deputy Director, Pat Corella explained SmartMoney, a Point of Sale application, which is a part of the Library's suite of Comprise software. SmartMoney will replace the cash registers at the branches and will provide a database solution to track business transactions such as payments of fees and fines, copy and fax sales, donations and sales of accessories such as headphones and thumb drives.

D. Topics for Advisory Board Retreat agenda:

Melinda Cervantes commented that Supervisor Ray Carroll will be attending the retreat and will welcome the attendees. OrangeBoy, Inc. will provide a webinar on their service. Board members made a few suggestions of items they would like to learn about at the retreat.

E. Cancellation of the May 5, 2014 Board meeting:

The Advisory Board member, David Ellington motioned to cancel the May 5, 2014 Board meeting in lieu of holding the Annual Board Retreat on May 10, 2014. Clarisa Barcelo seconded the motion. May 5, 2014 Advisory Board meeting cancelled unanimously.

6. Library Reports

A. **Deputy County Administrator** Hank Atha was not available to report. Melinda commented that HB2379: Special Districts; Secondary Levy Limits is still sitting in the House of Representatives. Nothing has changed, they may have lost interest.

B. **Directors Report** – Executive Director, Melinda Cervantes highlighted the following on her report:

- Library Security – A memo from County Administrator, Chuck Huckelberry to Board of Supervisors was provided to Board. Melinda stated the level of security at the branches will not change.
- A handout of the Library Budget narrative was provided to Board and contains information about the budget.

C. **Public Services Report** – Deputy Director Karyn Prechtel added the following to her report:

- The Library is hiring Library Associates and an LA will be added to the Ajo Library

D. **Strategic Initiatives Report** – Deputy Director Karyn Prechtel reported in Amber Mathewson's absence:

- The Library will no longer provide services to the Adult Detention Center. The Sheriff's Department may continue to provide staff and services.
- One day of service is being provided to the Juvenile Detention Center.

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- E. *Support Services* – Deputy Director Pat Corella had no additional comments about his report.
- F. *Communications Report* – Service Manager, Jen Maney filled reported on behalf of Kenya Johnson
- The Library will be notified in April if we are awarded the National Medal Award
 - Please send us your 7 word stories.

7. Call to the Audience

Clarisa Barcelo commented that it would be nice to have Library staff visit the Arizona-Sonora Desert Museum to discuss the seed library and other programs the Library is providing.

8. Adjournment

Libby Sullivan motioned to adjourn meeting, Clarisa Barcelo seconded the motion
Meeting adjourned at 5:35 p.m.

NEXT MEETING: June 2, 2014
Joel D. Valdez Main Library

Respectfully submitted,

Laura

Laura L. Galvez

Executive Administrative Assistant