

MINUTES OF THE LIBRARY BOARD

January 6, 2014
4:00 p.m.

Pima County Public Library
Joel D. Valdez Main Library
101 N. Stone Ave.
Tucson, AZ 85701

MEMBERS PRESENT: Obdúlia González, Shirley Geile, Maureen Lueck, Libby Sullivan, Cheryl Langer, David Ellington, Annabelle Nuñez, Clarisa Barcelo, Nancy Puckett,

ABSENT: Jeanne Bethel

GUEST: Katherine Burkholder and Heather Newberry, Teen Design Team, John Byrnes

STAFF: Melinda Cervantes, Executive Director, Service Managers Jen Maney, Beth Matthias-Loghry, Jere Voigt, Bonny Bruce, Community Relations Manager, Kenya Johnson, Deputy Directors Pat Corella, Karyn Prechtel and Amber Mathewson, Deputy County Administrator Hank Atha, Librarian Jennifer Nichols, Branch Manager, Kathy Konecny, Branch Supervisor Aaron Valdivia, Program Coordinator, Michelle Simon

1. Call to order
Meeting was called to order at 4 p.m. by Obdúlia González
2. Minutes
Motion made by Annabelle Nunez to approve November 4, 2013 minutes, seconded by David Ellington. Minutes were approved as written.
3. Introductions
None.
4. Updates
John Byrnes, Foundation President, commented that the “Outstanding” event is the most profitable of the year. Author, J.A. Jance, did a wonderful job as guest of honor. The Foundation just completed their Annual Fund Raising solicitation and sent out 14,000 letters.

The Foundation has submitted their application to Angel Charities.

The Foundation is looking for volunteers to help in their booth at the Tucson Festival of Books in March.

5. New Business

A. Learning Labs Initiative:

Jennifer Nichols, Supervising Librarian, along with teens Heather Newberry and Katherine Burkholder provided a report about the Learning Labs Initiative funded by an IMLS Grant. This is a planning grant to create a Youth Media Center.

Heather feels this is a great way for youth to express themselves. Katherine feels this is a creative outlet for youths.

B. El Pueblo Branch Update:

Aaron Valdivia, Branch Supervisor, provided a PowerPoint of El Pueblo that included the history, partnerships, services and programs.

C. Proposed FY2014/15 Budget:

Melinda Cervantes, Executive Director, provided an update on the Library District Proposed FY2014/15 Budget. Melinda also mentioned the Bond projects for the library.

Deputy County Administrator, Hank Atha, mentioned that the budget is tight now and for the next 2 years. The Library hopes to bring the Library budget into balance within those 2 years. Hank encouraged the Board members to attend the Bond meetings to show support for the Library projects.

Mr. Huckelberry sent out a memo regarding his recommendation on the tax rate to the Board of Supervisors. Memo will be forwarded to Advisory Board members.

D. Work Plan FY2013/14:

Deputy Directors, Karyn Prechtel and Amber Matheson, provided a report on the Library's Operational Work Plan for FY2012/14. This is the Library's internal document that guides staff throughout the year to follow guidelines for services and programs.

E. Self-Employment & Micro-Enterprise Initiative:

Program Coordinator, Michelle Simon provided a report on the Self-Employment & Micro-Enterprise Initiative which is funded by a LSTA grant. This initiative provides directed assistance and resource referral to unemployed individuals. It also provides assistance to those who are interested in going into business for themselves.

6. Library Reports

A. **Pima County Deputy Administrator's Report -**

Hank Atha did not have any more to add after his comments to the Proposed Budget in Item 5C above.

B. **Director's Report** – Executive Director, Melinda Cervantes, had no additional information to add to her report.

C. **Public Services Report** –Deputy Director Karyn Prechtel highlighted:

- Website is complete, looks beautiful.
- Southwest Books of the Year handout
- Statistics and why they are down

David Ellington commented on the great pictures

D. **Support Services** – Deputy Director Pat Corella

- We continue to work with the IT Department to get technology stuff at the branches. IT has lost staff and because of the shortage it has become difficult for them to complete the work at the Libraries.

7. **Call to the Audience**

Cheryl Langer – the Ajo library was recarpeted and looks wonderful and is a nice improvement.

Melinda Cervantes invited the Board to the January 8th Memorial reception at Joel D. Valdez Main Library and invited the Board to stop by downstairs at Main Library to see the display.

Annabelle Nunez commented that Senator Linda Lopez will be resigning and Annabelle has been approached by several people to put her name on the list to be nominated to replace Senator Lopez. Annabelle has added her name to the list.

8. **Future Agenda Items:**

None

9. **Adjournment**

Cheryl Langer moved to adjourn meeting, Annabelle Nunez seconded the motion, Meeting adjourned at 5:30 p.m.

NEXT MEETING: February 3, 2014

**Joel D. Valdez Main Library
101 N. Stone Ave, 4th Floor**

Respectfully submitted,

Laura

Laura L. Galvez

Executive Administrative Assistant