



## Call to Artists

Artwork displayed in Pima County Public Libraries

Artists who live and work in Pima County are eligible to apply.

### Submission Guidelines:

Artwork must be original and professionally presented.

Images and accompanying information should be submitted electronically via email or CD.

Submissions must include:

**Images:** Include five digital images of your artwork.

Images must be submitted as individual JPG files.

If your art work is either sculpture or three dimensional please review our guidelines for Sculpture and Three Dimensional works at <http://www.library.pima.gov/about/policies/3dart.pdf>

**Image List:** Images must be accompanied by a separate document that lists information about each work. The document must list:

1. The .JPG file name
2. Title of the artwork
3. Year created (or approximate)
4. Medium
5. Dimensions of work

Brief Artist statement or description of your artwork — 75 to 150 words.

Contact Information: Artist name, address, phone number and email address.

Submissions by email should be sent to **[calltoartists@pima.gov](mailto:calltoartists@pima.gov)**.

Submissions by CD may be either:

1) Hand-delivered to the First Floor Information Desk of the Main Library, Attention: Art Exhibit Coordinator; or,

2) Sent by mail to:

Joel D. Valdez Main Library  
Attention: Art Exhibit Coordinator  
101 N. Stone Ave.  
Tucson, AZ 85701.

If return of submissions by CD is required, please include a self-addressed stamped envelope of sufficient size and correct postage

Please send all images and accompanying information at one time.

Any questions regarding submissions may be directed to the Art Exhibit Coordinator at 594-5500.

### **Exhibit Space**

The following libraries have exhibit or gallery space. For more information on these libraries check the Library website at [www.library.pima.gov](http://www.library.pima.gov)

Joel D. Valdez Main Library, 101 N. Stone

Kirk-Bear Canyon Branch Library, 8959 Tanque Verde Road

Quincie Douglas Branch Library, 1585 E. 36th St.

Salazar-Ajo Branch Library, 33 Plaza St., Ajo, Ariz.

### **Art Jury Selection**

The Art Selection Jury is generally composed of two representatives each from: the Tucson Pima Arts Council, the arts community and the Library.

### **Notification**

Each artist will receive written notification of the Jury's decision.

### **Waiver by Exhibitor Form**

A checklist of all pieces on display must be completed, signed and given to the Art Exhibit Coordinator before an exhibit is installed.

### **Exhibition of Work**

No price tags may be posted. However, a price list, description of the artwork on display, and biographical information about the artist may be left at the Library and made available to the public upon request. The library cannot function as an agent for anyone whose works are on display.

### **Insurance**

The library does not provide insurance coverage for exhibit items. Exhibitors are responsible for providing coverage for items exhibited at their own risk. No special security is provided for artwork.

### **Installation and dismantling**

Each exhibitor is responsible for the installation and dismantling of the exhibit as scheduled. If staff has to dismantle an exhibit after the scheduled removal date, the Library will not be responsible for any damage.

Artists must bring their own supplies; including tools, labels, signs and tape. The library has special hooks/hangers for the walls.

Once installed, exhibits may be displayed for up to 6 weeks.