

MINUTES OF THE LIBRARY BOARD

October 11, 2006

4:00 p.m.

Tucson-Pima Public Library

Wilmot Branch

530 N. Wilmot Rd.

Tucson, AZ

MEMBERS PRESENT: President Pat Peterson, Vice President Wendell Niemann, Jack Kuhn, Obdúlia González, Marjorie Gerdes, Barbara O'Brien, Carla Stoffle, Sofia Abrams

ABSENT: Joel Valdez, Dan Eckstrom

GUESTS: Daphne Daly, Managing Librarian, Wilmot Branch
Kyle Thompson, Wilmot Teen Representative
Karen Friar, Deputy County Attorney, Pima County Attorney's Office

CALL TO ORDER

President Pat Peterson called the meeting to order at 4:00 p.m.

MINUTES FOR SEPTEMBER 13, 2006

Pat Peterson suggested the following correction be made to the minutes: Item B Policy Revisions it should read: *It was moved by...* rather than *a motion was made*.

Wendell Niemann noted that under Item C Internet Policy Committee the date of the meeting October 18, 2006 was incorrect. The date should read September 18, 2006.

It was moved by Wendell Niemann and seconded by Jack Kuhn that the September 13th minutes be accepted as revised; motion was passed.

INTRODUCTIONS

Pat introduced guests present: Daphne Daly, Managing Librarian at Wilmot and Kyle Thompson, Teen Representative. Also introduced was Melody Ballard, the new Deputy Director who gave a brief description of her background.

REPORTS FROM LIBRARY BOARD MEMBERS, FRIENDS GROUPS, AND FOUNDATION

TPPL FRIENDS

Franklin Lane announced to the Board about the early winter book sale occurring from October 27 through November 2, 2006. He gave an update on topics that were discussed during a retreat held over the weekend. Some items being a three year vision for TPPL and the prosperity of new partnerships to assist with other revenue streams. Franklin also stated that someone from TPPL Friends Board would attend future Board meetings.

Oro Valley Friends

Marjorie stated that the Oro Valley Library is going on through Saturday, October 14, 2006.

Library Board

Marjorie reported on her trip to Rockford, Maine where she gave a presentation on her library tour of China. About 27 people attended. The event was held at the Rockford Public Library.

Foundation

Betty Holpert invited everyone to attend the Foundation's next fundraising event which is being held on October 26, 2006. Activities will include a visit with Author, Diane Gabaldon and a silent auction at 3:00 p.m. The event is \$35.00 per person or \$60.00 per couple.

NEW BUSINESS

A. Wilmot Branch Manager

Daphne gave a brief presentation on the Wilmot Branch Library. She stated that it's one of the busier branches covering the eastside. It's one of the branches open on Sundays and currently has 16 computers that are booked every ½ hour on a daily basis. Also heavily reserved are the meeting rooms. Nine computer classes are offered monthly which currently has a waiting list. Another popular program is Homework Help. Daphne also reported that Wilmot Branch will be hosting a community panel on the popular website used by teens called MySpace. The panel will consist of teens, police and librarians discussing the pros and cons and providing safety tips to parents and teen users of the website. She also reported that circulation is down about 8% but the drop at that location could be due to the rise in use at the Bear Canyon Branch.

B. Wilmot Teen Representative

Teen Representative Kyle Thompson is a junior at Rincon High School and volunteers at the Wilmot Branch on a regular basis. She spoke to the Board about the values of being a teen volunteer with the Library and other community organizations. Kyle also stated that as the Student Body Treasurer she has been able to get the rest of the Rincon Student Council to volunteer for programs such as Storytime and they also assisted with activities during the 40th Anniversary celebration.

C. Open Meeting Law

Deputy Pima County Attorney Karen Friar gave the Board a presentation on the Open Meeting Law. Karen stated that the Open Meeting Law not only serves as a protection to the taxpayers but also to members of governing boards. She also stated that the duty of the Library Advisory Board was to provide advice to the Pima County Board of the Supervisors. Another area under discussion was that of quorums. Karen affirmed that a quorum must be present in order for a meeting to take place and that in the event the quorum broke during a meeting it was to end immediately. A quorum could also take place if someone was participating in the meeting telephonically. Any action items and/or legal matters must be open to the public. Karen also reviewed the use of e-mail and/or any other electronic device that could be used as a communication tool with

members to take action and/or legal matters. Such activity could potentially be viewed as a quorum and is subjected to the Open Meeting Law policy if the participants involved discuss a subject matter related to a group they are representing. Such activity is illegal and any individuals who knowingly participate could be subject to monetary fines. Board

meetings/agendas must be posted for public notice and minutes must be taken. Sub-committees created as part of a committee/board must also post notices/agendas but minutes do not have to be taken. Only items listed on the agenda can be discussed at a meeting. Non-Profit groups such as the Friends organizations are non-government therefore not subject to Open Meeting Law. Call to Audience is not a required agenda item but if it's listed can be subject to a time limit.

Karen will work closely with the Library Board President, Vice President and Library Administration on future meeting agendas to ensure compliance.

D. Arizona Statute on Weapons in Public Buildings

Nancy Ledeboer discussed with the Board a new Arizona Statute that had recently passed regarding weapons in public buildings. The new law allows for weapons to be carried in a public building and if it is prohibited then that governing body must provide lockable storage cabinets so the weapon may be secured. Nancy talked about how that may affect the Library buildings. She indicated that Main is the only branch that currently has lockers available and adding lockers to other branches was not financially feasible. A question was raised as to whether or not a patron could hand over the weapon to a staff member to store. Karen Friar replied that staff may only open and close the lockers and they are not to physically handle any weapons. She also went on to add that the term weapons is not only limited to guns it also includes knives. Nancy stated that Deputy Director Melody Ballard placed calls to all branches and asked staff if they had ever been asked to secure a weapon; only two branches responded yes those being in the rural areas. Nancy advised the Board that the Customer Code of Conduct would have to be amended to prohibit weapons in building with lockers.

Action Item: Code of Conduct needs to be amended to include the prohibition of weapons in libraries with gun lockers.

Jack Kuhn moved to amend the Code of Conduct

Pat Peterson second the motion.

Motion to amend Code of Conduct was approved by the Library Advisory Board.

E. Library Name Recommendation

At the September 13, 2006 meeting Nancy told the Board that changing the Library's name had reemerged as an issue. The recommendation to change the name is to make it easier to process items through the Finance and Procurement Departments. Board members indicated they did not foresee any problems with a name change as long as it remained simple. A concern that emerged was the use of the term "free" within the new name. Members deliberated based upon that it may be too controversial due to pending fees that are being considered. After various considerations the Board suggested the following:

Action Item: Motion authorizing the Board President to write a letter to the

County Administrator on behalf of the Library Advisory Board
recommending the name to be used for the Pima County Library
District to be: **Pima County Public Library**

Jack Kuhn moved to accept the motion
Obdúlia Gonzalez second the motion
Motion to authorize name recommendation was approved by
the Library Advisory Board

E. Circulation and Cross Use Report

Nancy reviewed with the Board a report on use of Pima County Libraries by residents of other Arizona counties. Discussed were options for cross use such as limited cards for non-residents or for minors whose parents would not sign. The need to verify addresses for users was also an issue that came up. The Board's recommendation is that the issue is not critical at this time.

Nancy requested direction from the Board as to how they would like to see this issue included in the future Circulation Policy update. It is the Library Board's recommendation that procedure remain as is. Continue to monitor through reports on an annual basis or more frequent as necessary. Members asked Nancy to find out if other counties track use or charge for cards.

7. Future Agenda Items
Cell Phone Use Policy

8. Call to Audience

A member of the audience who wished not to identify himself but stated that he was there in attendance as a representative for law enforcement agencies working with abducted children. He stated he wanted to comment on the issue of cell phone use in the libraries. His comment was limited to only stating that banning cell phone use in the library building could be detrimental to someone working on a child abduction case. He stated that he was told he could not use a cell phone in the library building. Nancy responded to his complaint by stating that cell phone use is not prohibited as long as it is not disturbing or disrupting to the patrons. The guest refused to answer further questions and left the building. Library Board Members requested an update on the Cell Phone Policy for next meeting.

ADJOURNMENT

The meeting adjourned at 6:10 p.m.

Respectfully submitted,

Paula Rodriguez
Executive Assistant