

## AMENDED

### MINUTES OF THE LIBRARY BOARD

September 13, 2006  
4:00 p.m.

Tucson-Pima Public Library  
Valencia Branch  
202 W Valencia  
Tucson, Arizona

**MEMBERS PRESENT:** President Pat Peterson, Vice President Wendell Niemann, Jack Kuhn, Obdúlia González, Marjorie Gerdes, Barbara O'Brien, Carla Stoffle, Sofia Abrams,

**ABSENT:** Joel Valdez, Dan Eckstrom

**GUEST:** Elaine Valenzuela, Valencia Branch Library

#### CALL TO ORDER

Vice President Wendall Neimann called the meeting to order at 4:05 p.m.

#### MINUTES FOR AUGUST 9, 2006

It was moved by Jack Kuhn and seconded by Obdúlia González that the August 9 minutes be accepted as written; motion passed.

#### INTRODUCTIONS

Branch Manger Elaine Valenzuela was introduced to the Board and members of the audience. Elaine described services offered at the Valencia Library. The library serves a diverse audience which includes the people living in the area as well as people who work nearby at Raytheon and other businesses. There are five large apartment complexes within walking distance and many families use the library. Homework help is offered 3 days week including Sundays. There are five storytimes a week and in addition, staff visits ten nearby preschools including head start. The branch hosts "hora de cafecito" in which participants practice conversational English. Computer classes are offered regularly and the computers are used for homework, job hunting and research. This trend has changed from when they first offered computers and more of the use was playing games. Now they are used heavily throughout the day for research and informational purposes. The branch holds an annual poetry contest for teens each year and has an active group of teens. Elaine is active in the Sunnyside Learning Community Partnership.

REPORTS FROM LIBRARY BOARD MEMBERS, FRIENDS GROUPS, AND FOUNDATION

Oro Valley Friends

Marjorie stated that the Oro Valley Library will hold a book fair at the end of September.

Library Board

Jack reminded everyone that the Arivaca Anniversary meeting will be held on Oct. 7, 2006.

Wendell gave an account of his visit to the new Seattle Public Library as well as the Kent Library in King County.

Foundation

Betty Holpert invited everyone to attend the Foundation's next fundraising event which is being held on October 26, 2006. Activities will include a visit with Author, Diane Gabaldon and a silent auction at 3:00 p.m. Formal invitations will be mailed out shortly.

NEW BUSINESS

A. Oro Valley Affiliate

Nancy reported to the Board about the affiliation between the Town of Oro Valley and the Pima County Free Library District. Currently the Oro Valley Library is funded with operating funds from their town which are matched by Pima County through an Intergovernmental Agreement (IGA). The Town also has an IGA with the City of Tucson which provided for the library to provide technical support, cataloging, automation services, courier and selection and processing of new library materials. The IGA that existed between the City of Tucson and Oro Valley was transferred to the Pima County Free Library District as a result of the Library transition. Both of these IGA's expire in June 2007. The Oro Valley Town Manager is considering the option of joining the Library District.

On September 9<sup>th</sup> Nancy Ledebouer was invited to attend the Oro Valley Friends Board Meeting. At the meeting discussion took place regarding the Town of Oro Valley joining the Library District. Some staff and citizens in attendance expressed their concerns about not wanting to join the Library District. The Friends were concerned that they would lose their autonomy and funds they raise would be taken away from their control. Nancy responded to their concerns and provided the background on how the transition worked for the City of Tucson. The Friends groups for Bear Canyon, Arivaca and Green Valley all operate independently and manage their own funds. Pima County Library District has supported the Town of Oro Valley Library through bond funds to build the library and matching operating funds. Since the existing IGA's expire this year now is the time to examine all the options for the future relationship between Oro Valley and the Library District.

B. Policy Revisions

Nancy reviewed the pending policies with the Board and stated that the policies contained mostly changes in the language with no actual content change. She also stated that Deputy County Attorney Karen Friar will have to review the language regarding the carrying a concealed weapon (CCW) policy since there is a new law pending.

The following policies were revised:

**Customer Code of Conduct**

Board read and reviewed the pending policy  
Jack Kuhn moved to approve the new policy  
Obdulia Gonzalez seconded the motion  
Customer Code of Conduct was approved by the Library Advisory Board

**Unattended Children**

Board read and reviewed the pending policy  
Jack Kuhn moved to approve the new policy  
Marjorie Gerdes seconded the motion  
Unattended Children Policy was approved by the Library Advisory Board

**Display Case Policy**

Board read and reviewed the pending policy.  
Jack Kuhn moved to approve the new policy  
Barbara O'Brien seconded the motion  
Display Case Policy was approved by the Library Advisory Board with one amendment to include language allowing other municipalities to put information on the display.

**Bulletin Board and Handout Policy**

Board read and reviewed the pending policy.  
Obdulia Gonzalez moved to approve the new policy  
Jack Kuhn seconded the motion.  
Bulletin Board and Handout Policy was approved by the Library Advisory Board

C. Internet Policy Committee

Nancy Ledebor told the Board about the new citizens' committee that was established by the Pima County Board of Supervisors to review the library's current computer use policies in relation to accessing the Internet. The committee is made up of fifteen citizen members who represent the areas of law (constitutional, civil, judicial, criminal, and enforcement), religion, professional library, education, along with two current Library Advisory Board members, one on-the floor library staff and Nancy. The committee will have 180 days to bring a policy recommendation to the Board of Supervisors. The committee's initial meeting will be on Tuesday, September 18, 2006 at 6:00 p.m.

D. Library Name Options

The name change for the Tucson Pima Public Library has reemerged as an issue. Nancy reported to the Board that the IGA between the City and the County had indicated that the Board of Supervisors could change the library name at any time. Although customers mostly relate to their neighborhood branch using the current name has caused some problems when checks are submitted to the Pima County Finance Department. The Library Administration is awaiting final decision on the name so that materials that need to be printed for the library may be submitted.

E. Work Plan

Nancy presented the Board with a summary and noted service highlights to the Annual Work Plan for 2005-06. The major accomplishment for the Library was completing the transition process from the City of Tucson to the Pima County Free Library District. However, she noted that during that year hours of operation were increased, circulation increased and many areas of programming increased.

Nancy also presented to the Board with the 2006-07 Annual Work Plan. The plan outlines the Library's first year under the Pima County Free Library District with its primary goal being to enhance library services and continue a smooth the transition in operations from City to County.

Carla noted the difference in usage between the public library and the University library. The Public Library has greater use of print collections while the University sees much heavier use of electronic resources.

Library Director's Report

Nancy Ledebor added a few points to her report and offered to answer any questions.

- In August the Library developed partnerships with other agencies in the community including the Pima County Health Department, Pima College Adult Education, Literacy Volunteers of Tucson and Pima County Adult Probation.
- Youth Services Coordinator Gina Macaluso received the Fit for Life Grant. The grant includes \$20,000 aimed for teen fitness education.
- Collaboration for a new library on the Westside was initiated by Pima County Board of Supervisor Chair Richard Elias with staff from the Arizona Historical Society, The Arizona State Museum. The City Manager has expressed support for a new library to be funded by Rio Nuevo.

CALL TO THE AUDIENCE

ADJOURNMENT

The meeting adjourned at 5:20 p.m.

Respectfully submitted,

Paula Rodriguez  
Executive Assistant