

MINUTES OF THE LIBRARY BOARD

July 9, 2008
4:00 p.m.

Pima County Public Library
Joel D. Valdez Main
101 N. Stone Ave
Tucson, AZ 85701

MEMBERS PRESENT: Marjorie Gerdes, Obdúlia González, Tom Ward, Miley Clark, Pat Peterson, Frank Antenori, Annabelle Nuñez

ABSENT: Carla Stoffle

GUEST:

STAFF: Library Director Nancy Ledebouer, Deputy Director Pat Corella, Deputy Director Melody Ballard, Administrator Karen Thayer, Administrator Jere Voigt, Administrator Bonny Bruce, Nanini Branch Manager Kristi Bradford, Marketing & Community Relations Manager Steff Koeneman, Deputy County Administrator Hank Atha

1. CALL TO ORDER

Meeting was called to order by Pat Peterson, President, at 4:10 pm

2. MINUTES FOR MAY 14, 2008

Tom Ward moved to approve the minutes with a correction to the date in the footer.

Marjorie seconded the motion.

Minutes were approved as corrected.

3. INTRODUCTIONS

4. UPDATES FROM LIBRARY BOARD MEMBERS, FRIENDS GROUPS, AND FOUNDATION

Marjorie Gerdes and Miley Clark reported on the Wheeler Taft Abbett Sr. Library grand opening and congratulated staff on the great turn out for the event.

Library Director Nancy Ledebouer noted that over 1200 people attended the grand opening and the community response continues to be very positive.

Tom Ward was sorry that he couldn't attend. He noted that there was excellent publicity for the event and he was pleased to read about it in the paper and see it on the news.

Annabelle Nuñez reported on her attendance at the annual American Library Association (ALA) conference and shared her efforts to recruit new librarians as part of the ALA Spectrum Scholars program.

5. NEW BUSINESS

A. Nanini Branch Update

Kristi Bradford, Nanini Branch Manager gave a brief update on programs and services offered at the Nanini library. The Nanini library is piloting a collaborative program with the Pima Animal Care Center (PACC) to encourage responsible pet ownership. The branch is developing a story time program that will be shared with all branches. A friends proposal was submitted to develop this program.

Nanini has strong attendance at all youth programs from story time to Young Adult advisory council. They often fill the meeting room to capacity and turn people away. There are currently eight story hours a week. Nanini has the highest circulation.

Marjorie Gerdes asked how Friends grant requests are handled. Kristi explained that branches submit requests to be reviewed by the Services, Programs & Operations Team (SPOT). A final list of proposals is then submitted to the Friends. Nancy added that this years Friends' proposal includes both system-wide and branch based programs.

B. Nominations/Elections

Pat Peterson called for a motion to move into a "committee of the whole" to discuss nominations for President and Vice President. Tom Ward moved to become "a committee of the whole" and Annabelle Nuñez seconded the motion. Pat Peterson appointed Miley Clark as committee chair to preside over the committee. Ms. Clark asked for nominations for President and Vice President. Tom Ward nominated Frank Antenori as President. Frank accepted the nomination on the condition that if he is elected for the legislature in November his intent will be to step down from the office. Pat Peterson nominated Marjorie Gerdes for Vice President, and she agreed to the nomination.

When committee discussion concluded Pat Peterson reconvened the board meeting. Miley Clark gave a report from the "committee of the whole" and presented a slate for 2008-09 with Frank Antenori as President and Marjorie Gerdes for Vice President. Both accepted the nomination. Tom Ward moved to accept the slate as presented. Miley Clark seconded the motion and the motion carried unanimously.

Pat Peterson then turned over the meeting to newly elected President, Frank Antenori.

C. Work Plan

Nancy Ledeboer reviewed the Work Plan for the 2007-08 Fiscal Year and pointed out highlights from the report that was included in the packet. Major accomplishments included the implementation of filtering, purchase and installation of a new phone system and the initial conversion from the City to the County network. Two projects that were not completed included implementing e-commerce to allow customers to pay fines and fees with credit or debit cards and implementing an integrated cash drawer to eliminate the need for cash registers.

She called attention to the Work Plan for 2008-09. The major projects this year will be developing a new Strategic Plan, and implementing a learning environment for staff introducing staff to new technologies. During the coming year the focus will be on sustaining

current services until new priorities have been determined through the Strategic Planning process.

D. Health Partnership

Presentation was tabled until next month due to scheduling conflict for Beth Matthias-Loghry.

E. Strategic Plan Report

Gina Macaluso and Amber Mathewson engaged the members in a visioning exercise and analysis of community needs. This led to a discussion of services the library provides that meet community needs. Board members prioritized the suggested services based upon which roles they felt the library is best suited to provide in addressing community needs.

Ms. Macaluso and Ms. Mathewson explained that a similar process will be conducted over the coming months at all libraries to gather input from library customers on which services are most relevant and responsive to community needs. They will bring back regular reports on the planning process to the Library Advisory Board.

6. **LIBRARY REPORTS:**

County Administration

Deputy County Administrator Hank Atha reported that the Library's 2008-2009 budget proposal was passed by the Board of Supervisors unanimously. He indicated that the Library has demonstrated the ability to deliver the services that are proposed and to meet goals.

Director's Report

Nancy commented that she and Deputy Director Pat Corella met the new Facilities Manager, Reid Spaulding. They will be meeting monthly to discuss current and future projects related to library facilities.

Annabelle Nuñez asked about how funds for staff training are allocated. Nancy explained that the travel budget was reduced significantly and there is \$12,000 for travel and training this year. The Library will consider all requests to attend training and a variety of factors will be considered to determine who is approved to attend conferences, workshops or local training. Factors include whether the staff person has attended training in the past, how the training pertains to their job and how much funds are available.

Annabelle Nuñez asked if staff will need to use their own time to go to training and is teleconferencing an option? Nancy explained that exempt staff often use some personal time when they attend conference. This is not the case for non-exempt staff who must be paid for all time traveling to and from a conference. Therefore, it is only on rare occasions that non-exempt staff are approved to attend conferences and workshops that do not occur during a normal working shift. She explained that the library does participate in teleconferences, local workshops and the State Library Association conference. These are all open to non-exempt staff. In addition the library offers many in-house training opportunities.

Public Services Report

Deputy Director Melody Ballard asked members to pay special attention to the events happening system wide. Libraries continue to offer diverse and interesting programs at all locations.

Support Services Report

Deputy Director Pat Corella stated that the Wheeler Taft Abbett Sr. Library is finished; Flowing Wells is close to completion and will have a soft opening at the end of the month. Efforts are gearing up for the Express Library in Sahuarita. There appears to be some renewed efforts for the E-Library that will be a part of the Arizona Historical Society's new building. Phase two of the Wilmot project is underway and the architect will begin working on drawings.

Community Relations Report

Marketing and Community Relations Manager Steff Koeneman announced that a vendor has been selected to install monument signs for the libraries. The bookmobile wrap is in process and it will be a visual reflection of the many services offered by the library. The Get Fit Health Fair will be held here in the plaza on September 24 and 27.

Steff hosted 3 sessions with Access Tucson. She also scheduled an interview with Nancy and the editorial board of the Arizona Daily Star to discuss the Strategic Planning process. The Star will possibly do an editorial on this to inform the public about the upcoming community meetings.

7. **CALL TO AUDIENCE**

None

8. **FUTURE AGENDA ITEMS**

Volunteers

Filtering update/Annual Review of Computer Policies

ADJOURNMENT

Obdúlia González, moved to adjourn meeting, Miley seconded the motion.
Meeting was adjourned at 6:15 p.m.

Respectfully submitted,



Laura L. Galvez
Executive Administrative Assistant