

Revised

MINUTES OF THE LIBRARY BOARD

May 14, 2008

4:00 p.m.

Pima County Public Library
Joel D. Valdez Main Library
101 N. Stone Ave
Tucson, AZ 85701

MEMBERS PRESENT: Marjorie Gerdes, Obdúlia González, Tom Ward, Miley Clark, Pat Peterson, Frank Antenori, Annabelle Nuñez

ABSENT: Carla Stoffle

GUEST: Jo Riester, Friends of PCPL

STAFF: Pat Corella, Deputy Director, Nancy Ledeboer, Library Director, Karen Thayer, Administrator, Jere Voigt, Administrator, Melody Ballard Deputy Director, Bonny Bruce, Administrator, Hank Atha, Deputy County Administrator, Sharla Darby, Manager Abbett-Marana, Sara Dias, Abbett-Marana

1. CALL TO ORDER

Meeting was called to order by Pat Peterson, President, at 4:05 pm

2. MINUTES FOR APRIL 9, 2008

Miley moved minutes be approved as written, Marjorie seconded the motion.

Minutes were approved.

3. INTRODUCTIONS

Nancy introduced guest from Foundation and Sharla Darby introduced new staff member from the Abbett-Marana branch, Sara Dias

4. UPDATES FROM LIBRARY BOARD MEMBERS, FRIENDS GROUPS, AND FOUNDATION

Miley commented she visited the Abbett-Marana and is beautiful. Really excited and applaud's staff there.

Annabelle attended the Santa Rosa Open House, was kind of fun to watch. She was also a judge at the Teeage Poetry Contest held at the Valencia Branch. Included 50+ contestants from 3-4 local high schools.

Frank felt the Library Board Retreat was very productive, was amazed at all the library does.

Pat felt all attendees of the retreat were truly excited to be there, lots of conversations. The discussions were quite lively.

Annabelle was happy to see agenda, perfect way to guide programs at libraries.

Nancy encouraged members to send comments and/or suggestions for next year.

Marjorie attended the OV Friends Volunteer Appreciation lunch at the Oro Valley County Club, was very nice.

5. NEW BUSINESS

A. Abbett-Marana Branch

Sharla Darby, Branch Manager gave a short overview of the Branch, presented a slide show of the building interior and exterior. Also what services will be provided at the branch. There are 2 large meeting rooms, adult community meeting room and a nice patio where they can carryout events.

Sharla has spoken to someone from the community who has a dog that will be trained for the "Read to a Dog" program at the new branch.

B. Fines-Nat'l Library Week Report

Karen gave a short brief on the results of the Food for Fines. During the week of April 13-19 customers donated 6,730 items of food which the library donated to the Community Food Bank. Staff also raised \$5,500.00 with the Auction they hold each year and this too was donated to the Food Bank. Karen said it was good to let the Board of Supervisors know that this is a good community service.

Nancy received Thank you letter from the President and CEO of the Community Food Bank. He stated that food donations are very valuable to the Food Bank. He sent a very special "thank you" to the Library Staff for organizing and participating in the Annual Auction.

Melody gave a brief report on the Sunday Hours. Since the start of the additional branches opening Sunday hours there has been an increase of 12% in the number of visitors to the library. Also increased is computer use and circulation. Many customers comment on the convenience of having more branches open on Sunday.

C. Budget 2008-09 Update

Nancy provided background on the budget and explained that the 2008-09 Budget was reduced by 2% and 5%. In order to meet the 2% reduction the Library proposed cutting some computer purchases. The Library replaces 30% of computer equipment each year, this year they will not replace any. To meet the 5% reduction, the library proposed reducing the ending fund balance which has been include in the budget for the past 2 years to create a reserve that will carry the library through the out years

when the City no longer contributes to Library operations. Nancy also gave the board a copy of a memo sent out by Chuck Huckelberry, County Administrator which outlines the many issues facing the County in the coming year that will impact both revenues and expenditures.

Board of Supervisors makes final decision on budget.

D. Nomination Process

Nancy explained to the Board members what the By Laws call for the Board to elect officers at the July meeting. The By Laws are silent on how nominations will be made. There are 2 options for process:

- 1). Nominate a nominating committee, call all interested (Serial meeting potential)
- 2). Each Board member call Laura, make nomination, no need to post agenda (no Serial meeting)

Tom Ward suggested that at the June meeting committee meet as a whole. Will have to post agenda.

Motion carried for Committee to meet as a whole for selection of President and Vice President.

E. Strategic Plan Report

Amber Mathewson and Gina Macaluso handed out the Planning Orientation and timeline of proposed activities. They explained that the planning provides a roadmap that helps the library focus on achieving goals that respond to community needs. They intend to follow Public Library Association-New Planning for Results process but will modify the process for our library system. The planning process will take the better part of a year, was started in April and will be completed by or before May 2009. The completed strategic plan will be approved by the Pima County Board of Supervisors.

Nancy will work with the Library Board, community stakeholders and library staff throughout the planning process. Amber and Gina will facilitate the planning process, both have received facilitation training in the New Planning for Results process and have participated in past strategic planning for PCPL.

6. LIBRARY REPORTS:

Director's Report

Nancy commented that the new phone system is moving forward, getting smoother. Working with Siemens and County IT.

Literacy Leadership has hired a consultant, short term to build literacy coalition. This was presented to the Community Foundation. Will provide 18 months to 2 years of support.

Nancy is a member of the State Bar for Consumer Information. There are about 40 people, non lawyers. They have found that people will ask doctors for legal information. Are discussing

placing lawyers in Doctors office. Member gave their input , suggested partnerships with young lawyers and Library.

Public Services Report

Melody asked members to pay special attention to the Wilmot branch, it scored 5th highest in the State in tax preparation.

Also highlighted the Poetry Contest, Jen from the Virtual library read poems online.

At Mission, Martin Rivera wrote that he received donated computers for the GED for Free program. These computers were given to the students to take home.

Support Services Report

Pat commented that Himmel is closed for remodel, looks very nice. River is also closed, will open next week. Woods is being finished, has taken 2 years to complete this project. The preliminary walk through at Flowing Wells is set up. Will have a soft opening in September.

The Abbett branch is coming along, is a beautiful building.

Community Relations Report

Steff passed out post cards for the Metamorphosis, a program that encourages the community to experience the transformative power of reading. Asking notable Tucsonans to help publicize this project, tell us about a book that changed their life.

Steff also handed out postcard of the Abbett grand opening on June 7th at 9:30 a.m.

Pima County Public Library, GLBT committee will present Armisted Maupin, who will read from his book Tale of the Cities on June 25th at the Loft.

New hours cards will be distributed when all new phone numbers are in at all the branches.

Staff will also appear on Access Tucson to talk about the Summer Reading program, Early childhood by Steff, Gina and Mary Sanchez

7. CALL TO AUDIENCE

None

8. FUTURE AGENDA ITEMS

Reforma Conference in September

9. ADJOURNMENT

Meeting was adjourned at 6:00 p.m.

Respectfully submitted,

Laura

Laura L. Galvez
Executive Administrative Assistant