

# MINUTES OF THE LIBRARY BOARD

April 12, 2006  
4:00 p.m.

Tucson-Pima Public Library  
Columbus Branch Library  
4350 E. 22<sup>nd</sup> Street  
Tucson, Arizona

MEMBERS PRESENT: President Pat Peterson, Vice President Wendell Niemann, Jack Kuhn, Sofia Abrams, Obdúlia González, Marjorie Gerdes, Joel Valdez, and Barbara O'Brien

ABSENT: Dan Eckstrom, and Carla Stoffle

GUEST: Columbus Branch Managing Librarian Terry Rill, and Teen Representative Gilbert Robles

## CALL TO ORDER

President Pat Peterson called the meeting to order at 4:03 p.m.

## MINUTES FOR March 8, 2006

It was moved by Joel Valdez and seconded by Obdúlia González that the March 8 minutes be accepted as written; motion passed with one abstention.

## INTRODUCTIONS

President Pat Peterson reintroduced Barbara O'Brien as a new Board Member and introduced members of the audience.

## REPORTS FROM LIBRARY BOARD MEMBERS, FRIENDS GROUPS, AND FOUNDATION

### Library Board

Marjorie Gerdes highlighted her People to People Ambassador Program trip to China. She was part of a delegation of librarians to visit libraries in China. Some of the meetings she attended were about Friends' groups, support groups, raising money through book sales, etc.

### Foundation

Betty Holpert announced that the Foundation will be having a Literary Salon, featuring Nancy E. Turner author of Sarah's Quilt and These Is My Words. It is scheduled for April 26 at the home of Past President Ginnie Griffis, 4:30—6:00 p.m. This fund-raising event is \$30 per person or \$50 per couple.

### TPPL Friends

Shirley Muney reported that the Friends on-line sales did well last month collecting \$4,800. There have been some problems with the website being outdated but it is in the process of being updated. Starting for the first time the Friends are instituting new membership levels

for the May 5<sup>th</sup>—17<sup>th</sup> book sale. Those who join at the \$100 level or above will be allowed to shop two—three hours prior to opening.

#### Oro Valley Friends

Marjorie Gerdes reported that the Friends book store has been in business for approximately three—four months and have collected \$10,000.

#### NEW BUSINESS

##### Outreach—Teen Representative

Gilbert Robles is a Sophomore at Rincon High School. He is in the Youth Development Program that is for teens to help teens stay out of trouble. He chose the Library because of his interest in the Library. He has been working at the Columbus Branch for about two months and works 9 hours/week at minimum wage. He has been involved in working on the Deadwood collection and shelving books. He developed a handout listing steps on how to do a resume.

##### Columbus Branch Presentation

Terry Rill, Columbus Branch Managing Librarian, welcomed everyone to the Branch and invited everyone to see the public art mural that was placed when the Branch opened in 1977. The community within a 3 miles service radius of the Branch is very diverse. According to the census records, approximately 18% of the population in the area is below the poverty level. Pima County Adult Education has a learning center in the area and they have people from 17 different languages participating in their English as a Second Language class. The Branch meeting room is one of their best resources that is being used by neighborhood groups, Japanese classes, Literacy volunteers, Homework Help Program, storytimes, etc. The Branch currently has six public PCs with a two hour waiting period and they will soon be adding ten more PCs from the Gates Foundation Grant. More people are using the computer to apply for jobs on-line.

##### RFID Systems

Nancy Ledebor visited several branches to observe how the RFID was working in the back room of the branches. Staff were having to check in everything twice. An automation consultant was hired to assess the Library operation, how the system was working for us, and to identify available options. It was recommended and decided to cease further expenditures of the RFID tags and equipment and continue to assess developments of standards based RFID products before pursuing.

##### ADA Issues

Pat Corella explained the ADA work that needs to be completed. Corrections have been made at the Valencia and Mission branches. Some work has been done at the Himmel Branch however it will take additional time to complete due to a new restroom will have to be built. Most items that need to be addressed are relatively small.

Nancy said all of the corrections are being paid out of a special budget that the City set aside for EOO compliance.

## OLD BUSINESS

### Library Transition Update

Nancy Ledebouer said we have been meeting with County Human Resources on completing employee application forms, filling out about 10—15 new employee hiring forms, e.g., Federal and State tax forms, State retirement forms, etc. We will be starting staff training on how to do employee evaluations. We are working with County Procurement to get library vendors on-line with the County.

Pat Corella said that the City and County IT staff have been working together for over a year to get things in order and we are working on replacing our telephone system within a year.

## ACTION ITEM

### Privacy Policy

Nancy Ledebouer highlighted the proposed changes to the existing Confidentiality Policy for clarification. Dennis McLaughlin, City Attorney's office, advised us that based on the Arizona Statute, the Library has the right to use Library information to prevent a crime happening in the Library. If a crime is committed in the Library against the Library, then we will take action.

Nancy briefed everyone regarding an incident at the Library where a television reporter was surreptitiously filming customers viewing pornography on the computer. The reporter did not ask the customers' permission to be filmed. They have been showing the film footage to the Board of Supervisors individually and telling them there are customers viewing pornography on the PCs at the Library and asking the Supervisors what they are going to do about it. Mayor and Council and the City Attorney's office were advised.

Wendell Niemann mentioned that the ALA website has a good toolkit for Board Members and Library staff. Perhaps it would be beneficial to condense the highlights and give to the Board of Supervisors. Joel Valdez suggested inviting the Board of Supervisors to visit the Library and view the Library themselves.

It was moved by Wendell Niemann and seconded by Jack Kuhn that the Library Confidentiality Policy Number 422 be accepted; motion passed.

## LIBRARY UPDATE

### Library Director's Report

Nancy Ledebouer highlighted the Nuestras Raices event that Helen Gutierrez, Columbus Branch Librarian, chaired. Helen applied and has been selected to be the Adult Services Coordinator.

Obdúlia González said that Martin Rivera and Erica Nealon, Mission Branch, have been working with Obdúlia to apply for the grant "Becoming an American." They were awarded the grant and received the classic books yesterday. Martin is also working with the art teacher for the mural project.

The Library will have a presence at the County Fair for eleven days to hand out information.

Nancy reminded everyone:

- The Library Board Retreat is scheduled for May 13 and we are working on the agenda.
- The State Library is offering a 2006 Arizona Friends Conference in Phoenix on April 28.
- The Library has a couple of seats remaining at the table for the State of the County luncheon on April 21.

#### Statistics

Karen Thayer, Administrator, has been doing a good job on analyzing some statistics on the smaller libraries.

#### FUTURE AGENDA ITEMS

- Tutor.Com
- Evaluate Rotation of Meeting Locations
- Inside Out Program

#### CALL TO AUDIENCE

Betty Holpert said customers still think that the Wilmot Branch is closed due to the negative headlines of the newspaper article sometime ago and asked if there is a way to turn it around. Nancy said that Pat Corella and Daphne Daly will be doing some focus group and community meetings at Wilmot and hopefully it will generate more positive awareness.

#### ADJOURNMENT

Wendell Niemann made a motion and Jack Kuhn seconded to adjourn the meeting, motion passed unanimously.

The meeting adjourned at 5:34 p.m.

Respectfully submitted,

Kay Fouts  
Executive Assistant