

## MINUTES OF THE LIBRARY BOARD

January 14, 2009  
4:00 p.m.

Pima County Public Library  
Nanini Branch Library  
7800 N. Shannon Road  
Tucson, AZ

**MEMBERS PRESENT:** Marjorie Gerdes, Tom Ward, Miley Clark, Pat Peterson, Annabelle Nuñez

**ABSENT:** Carla Stoffle, Frank Antenori, Obdúlia González

**GUEST:**

**STAFF:** Library Director Nancy Ledebor, Deputy Director Pat Corella, Administrator Karen Thayer, Administrator Jere Voigt, Administrator Bonny Bruce, Marketing & Community Relations Manager Steff Koeneman, Youth Services Coordinator Gina Macaluso and Flowing Wells Branch Manager Yolanda Sainz

### 1. **CALL TO ORDER**

Marjorie Gerdes called the meeting to order at 4:15 pm

### 2. **MINUTES FOR October 8, 2008**

Motion by Miley Clark to approve minutes, seconded by Tom Ward  
Minutes were approved as written.

### 3. **INTRODUCTIONS**

Marjorie Gerdes introduced Yolanda Sainz, Flowing Wells Branch Manager.

### 4. **UPDATES FROM LIBRARY BOARD MEMBERS, FRIENDS GROUPS, AND FOUNDATION**

Marjorie Gerdes reported that the Oro Valley Friends held their 3<sup>rd</sup> annual breakfast. Authors J.A. Jance and David Fitzsimmons attended. The event was very exciting.

Marjorie thanked the Nanini staff for hosting the board meeting.

### 5. **NEW BUSINESS**

#### A. **Flowing Wells Branch Update:**

Branch Manager Yolanda Sainz presented an overview of the Flowing Wells Branch Library. The Flowing Wells Branch Library is the newest branch in Pima County. This branch is 5,000 sq. ft. with 13,000 books, and 22 public computers. They offer story time and Read to a Dog once a week. These are very popular programs with a lot

of participation. Recently the branch held a Wii bowling contest and a puppet show. Though they have no meeting room they use the Community Center which is across the street. Customers are grateful to have this library.

Library Director Nancy Ledeboer noted that the Hughes Credit Union has expressed a desire to collaborate with the Flowing Wells Library. Their building is just down the street and they are also interested in renewing their relationship with the Friends of the Library.

**B. Changing Officers:**

Due to Frank Antenori's election to the State Legislature he is no longer able to act as President of the Board. Per the By-Laws of the Pima County Public Library Advisory Board, in the event that the President leaves office prior to the end of his/her one year term the Vice President shall assume the position of President for the remaining portion of the term and a new Vice President shall be elected by majority vote.

Tom Ward moved that the Board convene a Committee of the Whole for the purpose of electing a Vice President. Pat Peterson seconded the motion. Miley Clark chaired the Committee of the whole and asked for nominations for Vice President for the Library Advisory Board to serve until the end of the fiscal year. Pat Peterson nominated Tom Ward. Marjorie Gerdes seconded the motion. Tom Ward indicated he would be willing to accept the nomination. Tom Ward moved to close committee of the whole, Pat Peterson seconded the motion and Miley Clark adjourned the Committee of the Whole.

Marjorie Gerdes reconvened the Library Advisory Board meeting. Based upon the Committee of the Whole's recommendation Miley Clark nominated Tom Ward for Vice President. Annabelle Nuñez seconded the motion. The motion passed unanimously.

**C. New Meeting Dates:**

The Board discussed changing the board meeting day because of Frank Antenori's election to the State Legislature and his desire to remain on the Library Advisory Board. If meetings were held on Monday or Friday Mr. Antenori would be able to attend. It was not possible to meet on the second Monday of each month due to another meeting on that day and so it was requested to meet the third Monday of each month. The board discussed changing meeting days to the third Monday of each month, permanently. Miley Clark made a motion to change the meeting date to the third Monday of each month. Tom Ward seconded the motion. The motion passed unanimously.

The new schedule will begin with the March meeting. February's meeting will still be on the 11<sup>th</sup>. A new schedule will be handed out to all the members at this time.

**D. Food for Fines Proposal:**

Library Director Nancy Ledeboer presented a proposal to the Board to hold Food for Fines during National Library Week in April and waive \$1 in overdue fines for each food item donated up to \$10 per customer. Food donations would be given to the local

community food banks. After a brief discussion Tom Ward moved to authorize staff to hold Food for Fines during National Library Week and waive \$1 in fines for every food item donated up to \$10 per customer. Annabelle Nunez seconded the motion. The Library Board unanimously approved the request as stated. Nancy was asked if this could not be done more often rather than once a year. Nancy replied that offering this more often could impact library revenues and she felt that once a year was more appropriate.

E. **Strategic Plan Update:**

Gina Macaluso gave a short update on the progress of the Strategic Plan. She explained the six strategic service responses that have been identified by staff:

1. Be an informed citizen
2. Create young readers
3. Literacy for success in every day life
4. Satisfy curiosity
5. Succeed in school
6. Visit a comfortable place

F. **Sahuarita Branch Update:**

Jere Voigt, Library Administrator reported that the modular building that housed the former Town of Sahuarita offices has been transformed and looks amazing. The Sahuarita Express branch is the newest branch, #27, of the Pima County Public Library system. It is just over 2,000 sq ft and has been extensively renovated using Library District Funds, approximately \$200,000. This branch will help serve the Sahuarita and Rancho Sahuarita communities north of Green Valley until a permanent facility can be built.

Electricians put in all the lights and the sign was being put up. There are still a few minor repairs to be completed but the branch will be ready for the grand opening on January 16.

There are collection pods, a teen room with 2 public computers, a children's room, a small meeting room, 10 internet access computers and 2 self-check units. The collection is coming along, the branch continues to receive books, and should be complete in the next 2-3 weeks. Patrons will be able to pick up reserved books rather than drive to the Joyner-Green Valley Branch.

Tom Ward commented that there has been coverage in the Sahuarita Sun with great pictures of Amber Mathewson and Michelle White. The Arizona Daily Star will also run a story.

6. **LIBRARY REPORTS:**

Nancy reported that Pat Corella is working on the budget with Jon Altman, Human Resources and Robin Samitz, Finance/Accounting. The library is trying to submit a flat budget. However, the Library is requesting a reinstatement of travel and training, which is important for staff. Marjorie Gerdes asked if the Library has planned what amount of money they will request from the Friends and how it will be used. Nancy responded that the expenditures do

take into account anticipated revenues from the Friends. The exact programs have not been planned and the request to the Friends has not yet been submitted.

Nancy also reported that the Tucson Book Festival is coming along, staff is working hard on this project and she will give more information at next meeting.

Pat Peterson commented that she is very impressed with the public Services Managers Report. The Branches are very involved with their communities.

Deputy Director Pat Corella reported that the Wilmot design for the renovation is finished and construction development is next. They are looking for a temporary location for the library. This will be a year long project. The budget includes funds to lease a temporary location next year.

Steff shared details for the Sahuarita dedication. She noted that Nuestras Raices will be March 21.

7. **CALL TO AUDIENCE**  
NONE

8. **FUTURE AGENDA ITEM**

- Book Bucks
- Library Board Retreat

9. **ADJOURNMENT**

Tom Ward moved to adjourn the meeting, Miley Clark seconded the motion. The meeting was adjourned at 5:20 p.m.

Respectfully submitted,



Laura L. Galvez  
Executive Administrative Assistant